



H.P. Forest Department
INTEGRATED DEVELOPMENT PROJECT (IDP)
For
Source Sustainability And Climate Resilient Rain-fed Agriculture
E-Mail: idpdpomandi@gmail.com, Tel./Fax: 01905-235 055



NATIONAL SHOPPING PROCEDURE

RFQ FOR THE SUPPLY OF VETERINARY MEDICINES & EQUIPMENTS FOR VETERINARY CAMPS IN TRIBAL GP's FOR THE YEAR 2025-26

1. Government of India has received a credit in the US Dollars from the International Bank for Reconstruction & Development (IBRD) towards the cost of the Integrated Development Project for Source Sustainability and Climate Resilient Rain-fed Agriculture and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

District Project Officer, Integrated Development Project, Mandi invites quotations / bids from the Registered manufacturers /Authorized distributors/dealers holding required eligibility for the supply of following items / articles **F.O.R. destination**, as per detail tabulated below, as:-

Sr No	Description of Goods	Approx. Qty.	Cost of tender Forms (INR)	Stipulated Time period (days)	Place of delivery
1	Mineral mixture (PwD) (packing 1 Kg.)	90 No	350	5 Days	DPO, IDP Mandi
2	Ectoparasitic medicine (Liq) (ml (50))	90 No			
3	Endo parasitic medicine (Bolus) (1 bolus (3 Gm))	90 No			
4	Haematic tablets Iron, Folic Acid And Vitramins) (Tab) 1 Pack of 10 tablets or (2 Strips of 5 Tablets)	90 Packs			
5	Uterine Echolic / Nutrient (Liq): (Ml (500))	90 No			
6	Antiseptic Ointment : (Gm (50))	90 No			

Note: The quantity may be increased or decreased at any stage with in validity period.

The standard quotation/bid form W-5(Schedule of quantity) along with instructions to bidders (quotation notice) can be obtained/ procured by the bidders from this office on any working day during the office hours **w.e.f. 28-05-2025 to 6-06-2025 upto 3.00 PM** on cash payment or download project website www.hpidp.org E-5 (Schedule of quantity) through e-Challan to District Project Officer, Integrated Development Project, Mandi D.D. Code 982 Treasury Code : MDI00 in the revenue Head 0070-60-800 : Other Receipt 17: E-procurement of Tender Fee. The original copies (e-Challan) shall be submitted enclosed with the bids (non-refundable) as shown above. (non-refundable) as shown above.

2. Quotations, both Technical Part and Financial Part shall be submitted offline on **9.06.2025 on or before 11:00 AM**. Any quotation or modifications to quotation received after last date of quotation submission will not be considered. The 'Technical Part' of the Quotations will be opened offline on **9.06.2025 at 11:30 AM**.

Key dates:-

Description	Date
Date of publication of our Web Site www.hpidp.org	27-05-2025
EMD:	15000/- (Rupees: Fifteen thousand) only through FDR pledged in favour of DPO IDP Mandi
Tender Fee	Rs. 350/- (Rupees: Three Hundred & Fifty) only in shape of Demand Draft or through e-Challan to District Project Officer, Integrated Development Project, Mandi D.D. Code 982 Treasury Code : MDI00 in the revenue Head 0070-60-800-17-EPROCUREMENT OF TENDER FEE
Bid Submission Start Date	28-05-2025 at 10:00 AM
Last Date of Physical submission of EMD/ cost of tender & technical bids	9-06-2025 at 11:00 AM
Date of opening of the Technical Bids	9-06-2025 at 11:30 AM
Date of opening of Financial Bids	9-06-2025 after opening of technical bid

3. Conditions:-

The –tender documents shall be submitted in two covers system.

Cover-1 shall contain “Eligibility information and Technical Bid”. Cover-II shall contain “Financial Bid/E-5” on the prescribed form.

Cover-I:-The “Eligibility information and Technical Bid” shall contain copies of following documents duly submit in the bid:

- The intending bidders are required to pay the **non-refundable tender form fee** (INR 350/-) in form of **Demand Draft** payable at **SBI Mandi** or through **e-Challan** to District Project Officer, Integrated Development Project, Mandi D.D. Code 982 Treasury Code : MDI00 in the revenue Head 0070-60-800 : *Other Receipt 17: E-procurement of Tender Fee*. The original copies shall be submitted enclosed with the bids i.e. cover-I.
- The intending bidders are required to pay the refundable EMD/bid security in the form of TDR/FDR from a commercial bank separately pledged in favour of District Project Officer, IDP, Mandi, HP. There shall be exemption to deposit earnest money to the firms / manufacturer registered with HP Controller of Stores, Director General of Supplies and disposals (DGS&D), Micro and Small Scale Enterprises registered with HP State Store Purchase Organization and HP State Undertakings ***subject to the condition that they have to quote the approved rates*** of above items with the organizations mentioned above.
- Submit a photo copy of PAN with cover-I
- Submit a photo copy of GST registration with cover-I
- Submit a photo copy registration certificate of having registered with Veterinary/Health Department cover-I
- Submit a photo copy of Bank details of the bidder mentioning Name of the Bank, Branch Name, Account Number, IFSC, etc. with cover-I
- Submit a photo copy of Rate of Contract with the organizations mentioned above sub para-b (for taking exemption) cover-I
- Submit a photo copy of undertaking (Format attached in Tender Document) that I have carefully studied all the terms and conditions stipulated in the contract document before quoting the rates with cover-I
- Submit a photo copy of financial turnover for two years 2023-24 and 2024-25 with cover-I.

Cover-II: Shall contain E-5 where supplier will quote his offer for each item in figures and words (INR) by giving total amount of the offer. Contractor shall not insert any additional conditions or other documents in W-5. Download the Financial/W-5 form please **visit project website www.hpidp.org**.

Instructions to bidders

1. Scope of Supply of Goods: The scope of Supply of goods is as per the schedule of quantities/E-5. The quantity of goods is tentative, which may vary depending upon the actual requirement in the field which may be increased or decreased as the case may be.
2. The supplier will supply the medicines as per the given technical specifications and the composition and strength of each medicine/ item should be as per the given specifications.
3. All the packaging should be new. The supplier shall provide such packaging of the medicines/items as is required to prevent their damage and deterioration during transit.
4. Each strip/Bolus /box/carton/bottle/Ampule/Vial/ bandage etc shall bear the seal of the manufacturer, month of manufacturing, month of expiry, and batch number.
5. The supplied medicines/items should have a long expiry period (one year and above).
6. All the medicines/items will be duly verified for their quality & specifications before receiving by the receiving authority.
7. The short supply, damage if any at the time of delivery shall be replaced by the supplier within five days of the supply of intended medicines/items.
8. Any loss, discrepancy noticed/pointed out later on at any stage, will be the liability/responsibility of the company/supplier and if already paid for it, shall have to refund the entire payment to this project in one go with interest @ 9.5% per annum from the date of supply, without prejudice to the administrative or legal action, which can be initiated against the supplier for breach of contract.
9. Bid Price: That, it is be assumed that the bidder(s)/supplier(s)/proposers(s) has (have) obtained all the relevant factors in to account/consideration that may be necessary for preparing the item rate bid and therefore, he shall have no right to object the details of goods, at a later stage.
 - a) That, Prices shall be quoted in Indian Rupees only.
 - b) That, bidder shall bid /quote for each item as described in the schedule of quantities.
 - c) That, the rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. **The bidder shall include all the expenses including loading/unloading, GST and other applicable taxes, etc. applicable (if any) in the bid price.**
10. Validity of bids: That, the bids shall remain valid for **60 days** for consideration by the tendering authority from the last date specified for submission of bids.
11. Submission of bids: That, each supplier/bidder shall submit only one bid for each Item.
 - a) That, the bidder/Supplier shall furnish complete address alongwith contact number and all other information in the relevant space provided.
 - b) That, the bidder shall seal the documents for cover -I in an envelope addressed to the District Project Officer, IDP, Mandi, H.P. and the outside of the envelope will also bear the following identification on the top of the envelope:-
 - Bid for the supply of **VETERINARY MEDICINES & EQUIPMENTS** during F.Y. 2025-26
 - Do not open financial cover-II (E-5) before **9.06.2023 at 11:30 AM** (date & time of bid opening).
12. Opening & Evaluation of bids: That, In case, the day of opening of bid happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.
 - a) Cover-I technical bids shall be evaluated first with all the relevant documents in original. The bidder shall produce sample for inspection of above items in this office for opening the Technical Bid. The bidder qualifying cover-I criteria shall only be considered for the evaluation

of cover-II financial bid shall only be considered after inspection the sample and the same will be opened on **9.06.2024**.

- b) That, information relating to evaluation of bids and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.
 - c) That submission of false information(s) and/or document(s) shall automatically lead to forfeiture of Bid security/earnest money to the Govt. and rejection of bid or cancellation of contract at the cost of such bidder without prejudice to criminal proceedings against the bidder/supplier.
 - d) That, the tendering authority / purchaser will evaluate and compare the bids determined to be substantially responsive i.e. which (a)-are duly signed; (b)-conform to other terms and conditions of the Bid as mentioned.
 - e) That, the tendering authority (Chairman/committee) will evaluate and compare the bids determined to be substantially responsive keeping in view the criteria as specified above.
 - f) The bids shall be evaluated on the basis of price offered for each item separately for all the items keeping in view all the expenses.
13. Award of Contract & supply of Goods: That, the evaluation of bids /bids is over, the successful bidder(s) whose bid(s) has (have) been determined to be substantially responsive and who has offered the lowest total evaluated quoted price and meets the specified qualification criteria shall be conveyed letter of the acceptance of his/her bid by the department.
- a) **That, in case of tie on quoted rates among bidders, the work order shall be awarded to the bidder having sufficient/more experience with reference to supply of the similar nature of goods and having more financial turnover.**
 - b) That, the bidder whose bid is accepted will be notified the award of contract by the department prior to expiry of the bid validity period.
 - c) That, the supplier shall have to start the supply of goods within **5 days** of agreement / supply order and shall have to complete the same within the stipulated period, and in case, the goods are not supplied within stipulated period, the award is liable to be cancelled and security may be forfeited.
14. Performance security: That, the bid security of the successful bidder with department, will be adjusted towards performance security. The supplier/ bidder shall have to complete the supply of goods within the specified/allowed period in writing & within agreed costs, and nothing extra shall be payable on account of escalation of cost in material, labour, etc. in due course of time, which may be due to unforeseen reasons.
15. All taxes and deductions as per the prevailing law shall be deducted from the payments to be made.
16. That, under normal circumstance, no extension in supplying period will be granted and the decision of the tendering authority in this regard shall be final.
17. That, the tendering authority shall be authorized to cancel the award of work and forfeit the performance security to the Govt. under following circumstances:-
- a) That, the supplier fails to start the supply of medicines/goods within stipulated period.
 - b) That, undue delay is being caused in execution of the awarded medicines/goods due to slow pace of supply.
 - c) That, the supplier abandons the supply of medicines/goods at any stage.
 - d) That, in case the material is of not requisite specification at the time of inspection.
18. The above materials have to be placed for inspection before the inspecting officer or committee, as the case may be, at the place of dispatch and it shall be received by the purchaser only after the recommendation of the inspecting officer/ committee.
19. That, no advance payment will be made to the bidder/supplier and payment shall be made only for the medicines/goods supplied, as per the detailed bill prepared after measurement of the goods done by the authorized official of the project on spot and on fulfillment of all other terms

- and conditions of the bid notice/award letter and its execution/completion to the satisfaction of the project.
20. The supplier/bidder shall bear /pay all the applicable taxes and other charges as applicable from time to time.
 21. Notwithstanding anything of the above, the tendering authority reserves the right to accept or reject any bids and to cancel the bidding process and reject all bids at any time prior to the award of contract without assigning any reasons.
 22. **In case of any dispute, the Chief Project Director, IDP, Solan, HP shall be the final authority to decide the matter and the decision will be binding on both the parties.**
 23. All legal disputes if any shall be settled within the jurisdiction of Court(s) at Mandi, H.P.
 24. The tendering authority reserve the right to cancel the bidding process at any stage without citing any reason thereof.

You are, therefore, requested to offer your most competitive bid(s) for the above medicines/ material, latest by **11:30 AM on 9.06.2025.**

We look forward to receiving your bids and thank you for your interest in the project.

District Project Officer
Integrated Development Project,
Mandi Distt. Mandi (HP)

Endst.No No IDP/RFQ/2025-26/ 387-95 / Dated, Mandi the/ 27/05/2025

Copy forwarded to the:-

1. Pr. CCF-cum-Chief Project Director, IDP, Solan for favour of information and n/action please.
2. Chairman/Members Quotation Opening Committee for favour of information and n/a.
3. All APO's favour of information and further n/action.
4. Notice Board for vide publicity.

District Project Officer
Integrated Development Project,
Mandi Distt. Mandi (HP)

UNDERTAKING

I/We have carefully studied the tender documents and NIT alongwith all the terms and conditions stipulated in the contract document before quoting the rates in the BoQ/W-5 chart. I/We agree to abide by all the Terms and conditions of the tender mentioned above. I/We have acquainted myself / our self with the tasks required to be carried out, before making this offer. I/ We do hereby undertake that the information and documents furnished in this tender process are true and genuine to the best of my knowledge. I/We hereby sign this undertaking in token of our acceptance of above mentioned Terms and conditions.

(Signature of the Supplier)

Capacity in which signing the tender document i.e. Sole Proprietor/ Partner/ Director etc. (Please specify).

Name of the Tenderer / bidder

Aadhaar No.....

Date :

Place :

REQUEST FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER NATIONAL SHOPPING PROCEDURES

FORMAT OF QUOTATION (E-5)

Cover-II

Tender Inviting Authority : DISTRICT PROJECT OFFICER, INTEGRATED DEVELOPMENT PROJECT, Mandi H.P. 175101

Name of Goods/Material : REQUEST FOR QUOTATIONS FOR THE SUPPLY OF VETERINARY MEDICINES & EQUIPMENTS FOR VERETNARY CAMPS IN TRIBAL GP's.

JOB No/Kit No. : Vety. Medicine Kit No. 1

Name of Bidder/Firm : _____

PRICE SCHEDULE

The bidder shall include all the expenses including loading/unloading, GST and other applicable taxes, etc. applicable (if any) in the bid price.

Item No.	Brief Description of Goods / Material	Specifications*	App. Qty.	Unit	Quoted Unit rate (Rs.)	Total Amount	
						In Figures	In Words
1.	<u>Mineral mixture (Pwd)</u>	(Zinc -9.6 gm , sulphur-7.2 gm ,Copper – 4.2 gm , Manganese- 1500 mg , Iodine -325 mg, Cobalt -150 mg , Potassium- 100 mg , Chromium – 75 mg , Selenium – 7.5 mg, Sodium – 6 mg , Calcium – 191 gm , Phosphorous - 95 gm , Vitamin A -700000 IU , Vitamin D3 70000 IU , Vitamin E – 250 mg , Niacinamide – 1 gm , Fortified With Herbal Actives) (Extracts of Shatavari , Powders of Amalaki & Methi)	90 kg	1 Kg. per pack			
2.	<u>Ectoparasitic medicine (Liq)</u>	(Amitraz – 10 mg , Cypermethrin – 10 mg , Piperonyl Butoxide – 50 mg)	4.50 Lt.	ml (50) per pack			
3.	<u>Endo parasitic medicine (Bolus)</u>	(Fenbendazole – 3 gm)	90 Nos.	1 bolus (3 Gm) per pack			
4.	<u>Haematic tablets Iron,Folic Acid And Vitramins) (Tab)</u>	(Ferrous Fumarate - 1500 mg , Vitamin B12 – 75 mcg , Folic Acid – 7500 mcg)	90 Packs	1 Pack of 10 tablets or (2 Strips of 5 Tablets)			
5.	<u>Uterine Ecbohic / Nutrient (Liq):</u>	(Extracts From : Vyal/plumbago Zeylanica Rt- 2.50 g , Shakrapushp , Gloriosa Superba Rt – 2.00 g , Ispand /Penganum Harmala Sd – 2.00 g , Karaj / Caesalpinia Bonducella Sd – 2.00 g , Granthik/ Piper Longum Rt- 2.00 g , Karvi / Lepidium Sativum Sd – 1.50 g)	90 No.	ML (500) per pack			

6.	Antiseptic Ointment :	(Each 1 gm contains: Oils – Atasi (Linum Usitatissimum) Sd. 50 mg , Nilgiri talla (Eucalyptus globules) Lf. 50 mg , Karpoora (Cinnamomum Camphora) Cr. 25 mg , Tulasi (Ocimum sanctum) Wh.pl .12 mg , Vacha (Acorus calamus) Rz.7 mg, Powder – Yashad Bhasma 25 mg)	90 No.	Gm (50) per pack			
TOTAL:							
GST/Sales Tax / Vat if any:							
G. Total:							

Gross Total Cost : Rs.

I/We hereby certify:-

- 1 That I/We have deposited required earnest money of Rs. _____ as vide, Receipt No.* _____ dated _____ or TDR/FDR No.* _____ dated _____ for Rs. _____.
- 2 That I/we agree to supply the above goods/material/equipment(s) of desired specifications for a total contract price of Rs. _____ (amount in figures) (Rs. _____ amount in words) within the stipulated period as specified in the terms & conditions of the quotations.
- 3 I/We also confirm that the normal commercial warrantee/guarantee of _____ Months shall apply to the offered goods / livestock.
- 4 That the rate(s) quoted by us shall remain valid for a period 30 days after the deadline date specified for submission.
- 5 That we have taken necessary steps to ensure that person acting for us or on our behalf will not engage in bribery or other illegal acts/means.
- 6 That I / We agree to all the terms and conditions of notice for the procurement of the above material*/works*/service*.
- 7 That I/We hereby authorize the authorities of the IDP, to make payment to me/us, in lieu of the procurement made by the Project, through e-banking in my/our bank account, with following details, as:-

Details of the Bank Account: i) Name of the Account holder- _____ i i) A/C No. _____ iii) Name of the Bank _____ iv) Name of the Branch _____ vi) IFSC code _____

**Signature of Bidder/Supplier partner /
authorized signatory of the firm / supplier/bidd**

***PAN:** _____

***Regd. No. of the firm** _____

**District Project Officer(IDP),
Integrated Development Project Mandi.**

****Strike of whichever is not applicable.***