



H.P. Forest Department  
**INTEGRATED DEVELOPMENT PROJECT (IDP)**  
For

*Source Sustainability And Climate Resilient Rain-fed Agriculture*

E-Mail: idpdpomandi@gmail.com, Tel./Fax: 01905-235055

No. 2057

dated 16/11/2024

**Subject:** Call for proposals/applications from Group Beneficiary (WUG/ PG) and Individual Beneficiaries.(5<sup>th</sup> Cycle)

**Type of Grant:** Grants for Group Beneficiary (WUG/ PG) and Individual Beneficiaries

Himachal Pradesh Integrated Development Project (HPIDP) has received a Grant from the World Bank and is inviting a request from eligible Group Beneficiary (WUG/ PG) and individual beneficiaries from various Gram Panchyats under HPIDP (hereinafter called "Applicant") for submission of application for only those items as per list attached under Matching Grant Scheme. The eligibility criteria, application Form etc are attached as per annexure. Applicant should send their applications to respective Assistant Project Officers (APO), HPIDP, viz. Padhar, Sundernagar & Thunag or to DPO IDP Mandi as per schedule below:

Sr.No.	Particulars	Date
1	Submission start date of Application	16 <sup>th</sup> November, 2024
2	Last Date for submission of application	15 <sup>th</sup> December, 2024
3	Scrutiny of eligibility by concerned APO and forwarding application to DPO, Mandi	30 <sup>th</sup> December, 2024
4	Technical and Financial assessment, Prioritization and budgeting, Announcement of Awardees by DPO	14 <sup>th</sup> January, 2025
5	Execution of Grant agreement and Grant distribution	29 <sup>th</sup> January, 2025
6	Procurement of items , submission of bills	13 <sup>th</sup> February, 2025
7	Verification of asset, Receipt of Utilization Certificate (UC), Preparation of Grant Closure Report (GCR)	15 <sup>th</sup> March, 2025

Endst.No. 2058-61 Dated 16.11.2024

1. Pr. CCF-Cum Chief Project Director, for favour of information please.
2. APO Sunder Nagar, APO Thunag and APO Padhar for information and necessary action. They are directed to give wide publicity to Matching Grant Scheme at Panchayat level.

(Rajeev Kumar Sharma), HPFS  
District Project Officer,  
Integrated Development Project,  
Mandi Distt. Mandi (HP)

## **ELIGIBILITY CRITERIA FOR PARTICIPATING WUGs and PGs (WUGs/PGs)**

To be eligible for consideration for receiving MG, WUG/PG under the window for groups should meet the following minimum criteria\*:

1. Groups should be either formed or strengthened under the Project. Consideration will also be given to high potential groups not formed under the project, but which are operational in the project area, if the grant objective aligns with the PDO.
  2. It should be functional, ascertified by the local facilitating team (comprising frontline staff)
  3. It should have at least 5 **active** members (not more than one member from any household)
  4. Well function WUGs/PGs will be considered for grant even if they have received similar grants from other sources previously.
  5. It should have an Aadhaar- linked bank account in a public sector bank, in the name of the WUG/PG with two/ three signatories. In case appropriate banking facilities are not available in the Panchayat area, the account may be opened with any other bank operating in nearby area, with prior approval from the concerned DPO.
  6. Each WUG will deposit its own account an upfront share of 5% of the total cost of the assets towards O & M. In addition, groups will also contribute to the GP level OMIF account, equivalent to 1 % of the total cost of asset/ work granted.
  7. Group will submit a Business plan with detailed costing and specification for the use of grant, money.
  8. New applicants with strong proposals but who have not received any support will be proffered
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Group Grants will range from INR 40,000 to INR 1, 50,000 /- per group; on average, INR 3 lakhs is allocated per participating GP.

## **CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM WUG/PGs**

1. Women/s Groups or groups led by women.
2. Predominantly vulnerable HH members (> 70%)
3. Groups with member's land in contiguous patch
4. More members having contributed upfront
5. Clarity of costs , benefits and cost sharing norms among users, and between WUG and IDP
6. Applications with plans which are better aligned with the project objectives

7. Implementable in a shorter time span ( 6 months to 1 year receive highest priority)

## **ELIGIBILITY CRITERIA FOR PARTICIPATING INDIVIDUALS**

To be eligible for applying for a MG under the window for individuals, a person should meet the following minimum criteria\*:

1. Ordinarily a resident of a GP included under the Project (male or female)
  2. A farmer (own land, sharecropper, leased land etc.)
  3. At least 18 years of age
  4. Applicants should be able to produce evidence of land ownership, viz., Tatima, Jamabandi, Nakal, etc./Copy of lease agreement/ ownership of animals (Registration certificate)/any other certificate as per Government guidelines; such land should also be in possession of the applicant/s, and free of any ownership conflict/s
  5. Aadhaar-linked bank account in a scheduled bank, held by the beneficiary.
  6. Clear articulation of plan for use of grant money.
  7. New applicants with strong proposals but who have not received any support will be preferred
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Scale of Grant would be up to a maximum of INR . 30,000 /- per individuals.

## **CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM INDIVIDUALS**

1. Classified as vulnerable (per GPRMP)
2. Widow women
3. Other Women applicants and beneficiaries
4. SC and ST applicants and beneficiaries
5. Economically Weaker Section (EWS)
6. Person having fallow arable land (Minimal Returns)
7. Households mentioned in Socio Economic and Caste Census (SECC) Report

## **CONTACT DETAILS OF OFFICIALS / OFFICERS FOR CLARIFICATION**

- |   |              |
|---|--------------|
| 1. Assistant Project Officer, Padhar      | 94594- 26951 |
| 2. Assistant Project Officer, Sundernagar | 94594-26951  |
| 3. Assistant Project Officer, Thunag      | 94590-49715  |

**LIST OF ELIGIBLE ITEMS / WORKS, INDICATIVE PRICE LIST (IPL) AND PROJECT  
SHARE/ CONTRIBUTIONGoods for Group Beneficiaries**

<b>Sr. No.</b>	<b>Name of Goods/Items</b>	<b>Project share</b>	
		<b>Vulnerable</b>	<b>Others</b>
<b>A.</b>	<b>Irrigation Support (Sprinkle, Drip, Pipes &amp; Pumps etc.)</b>		
1.	Drip irrigation system	80 %	80%
2.	Sprinkler irrigation system	80 %	80 %
3.	HDPE Pipes for irrigation	80 %	80 %
<b>B.</b>	<b>Agriculture tools &amp;equipment's/ machines (Automatic/Semi-automatic)</b>		
1.	Power Tiller (Below 8 HP/8 BHP and Above)	50 %	40 %
2.	Power Weeder	50 %	40 %
3.	Reaper cum Binder	50 %	40 %
4.	Disc/MB Plough	50 %	40 %
5.	Cultivator	50 %	40 %
6.	Harrow	50 %	40 %
7.	Leveller Blade	50 %	40 %
8.	Furrow Opener	50 %	40 %
9.	Reversible Mechanical Plough	50 %	40 %
10.	Chisel Plough	50 %	40 %
11.	Strip Till Drill	50 %	40 %
12.	Seed Drill	50 %	40 %
13.	Multi Crop Planter	50 %	40 %
14.	Turbo Seeder	50 %	40 %
15.	Happy Seeder	50 %	40 %
16.	Rotavator	50 %	40 %
17.	Potato Digger	50 %	40 %
18.	Tractor Drawn Reaper	50 %	40 %
19.	Zero Till Seed Cum Fertilizer Drill	50 %	40 %
20.	Ridge Furrow Planter	50 %	40 %
21.	Pneumatic Planter	50 %	40 %
22.	Thresher	50 %	40 %
<b>C.</b>	<b>Post Harvest equipment and Machines (Post harvest/Value Chain support)</b>		
1.	Mini Rice Mill	60 %	50 %
2.	Mini Dal Mill	60 %	50 %

3.	Oil Mill with filter press(for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
4.	Extractor (for all types of horticulture/ food grain/oil seed crops)	60 %	50 %
5.	Pomegranate Aril Extractor	60 %	50 %
6.	Dehydration unit/Pricking Machine/Humidifier (for all types of Horticulture/Food grain/oilseed crops)	60 %	50 %
7.	Packing Machines (for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
8.	All types of Boiler/Steamer/Drier (for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
9.	All types of Washing Machines (for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
10.	All types of Grinder/Pulveriser/Polisher (for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
11.	All types of Cleaner-cum-Grader/Gradient separator/specific gravity separator (for all types of horticulture/ food grain/oilseed crops)	50 %	40 %
12.	All types of Power driven Dehusker/sheller/Thresher/Harvester / De-spiking/Deconing Machine/Peeler/Splitter /Stripper(for all types of horticulture / foodgrains/oilseed crops)	60 %	50 %
<b>D.</b>	<b>Other (Items supporting climate smart technology)</b>		
1.	Solar fencing	70 %	70%
2.	Plastic Mulch Laying Machine	50 %	40 %

### **Goods for Individual Beneficiaries**

<b>Sr. No.</b>	<b>Name of Goods/Items</b>	<b>Project share</b>	
		<b>Vulnerable</b>	<b>Others</b>
<b>A.</b>	<b>Irrigation Support (Sprinkle, Drip, Pipes &amp; Pumps etc.)</b>		
1.	Drip irrigation system	80 %	80%
2.	Sprinkler irrigation system	80 %	80 %
3.	HDPE Pipes for irrigation	80 %	80 %
4.	Hose Pipe	50 %	40 %
5.	Solar Pump	90 %	80 %
<b>B.</b>	<b>Agriculture tools &amp; equipment's/ machines (Automatic/Semi-automatic)</b>		
1.	Power Tiller (Below 8 HP/8 BHP and Above)	50 %	40 %
2.	Power Weeder	50 %	40 %
3.	Reaper cum Binder	50 %	40 %
4.	Knapsack Spray Pumps (Power-operated)	50 %	40 %
5.	Brush Cutter	50 %	40 %
<b>C.</b>	<b>Minor Agriculture tools ( Mechanical)</b>		
1.	Knapsack Spray Pumps (Manual)	50 %	40 %
2.	Manually Operated Tool Kit*	50 %	40 %
3.	Seed treating drum	50 %	40 %
4.	Drum Seeder (4rows below and 4 above)	50 %	40 %
<b>C.</b>	<b>Post Harvest equipment and Machines (Post harvest/Value Chain support)</b>		
1.	Vegetable Crates/Kilta Baskets	50 %	40 %
2.	Winnowing Fan	50 %	40 %
3.	Maize Sheller	50 %	40 %
4.	All types of Solar Driers (for all type of horticulture / food grain/oil seeds crops) with floor area of about 400 to 1000 sq. feet.	60 %	50 %
5.	Tarpaulin (HDPE, 200 GSM, 15 ft X 18 ft)	50 %	40 %
6.	Manual/Electric Chaff Cutter (2 HP)	50%	50%
<b>D.</b>	<b>Other (Items supporting climate smart technology)</b>		
1.	Seedling Trays(50/75/90 Cavities)	50 %	40 %
2.	Poly Tunnels (Size: 3.6 M <sup>3</sup> )	50 %	50 %

3.	Mulching sheets	50 %	40 %
4.	Eco-friendly Light Trap	50 %	40 %
5.	Pheromone traps	50 %	40 %
6.	Sticky traps	50 %	40 %
7.	Solar light traps	50 %	40 %
8.	HDPE Vermibeds (12 ft x4 ft x 2 ft)	50%	50 %
<b>D.1</b>	<b><i>Name of Works</i></b>		
1.	Roof rain water harvesting structure – individual	50%	50%
2.	Vermicomposting Pit (15 ft x9 ft x 1.5 ft)	50 %	50 %
3.	Vermicomposting Pit (Single Chamber) (10 ft x4 ftx2 ft)	50 %	50 %
4.	Livestock Manger (1.80 x 1x 1.20 M <sup>3</sup> )		

## APPLICATION FORM FOR INDIVIDUAL BENEFICIARY

### UNDER COMPONENT 2 OF THE PROJECT

#### INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAIN FED AGRICULTURE (HPIDP)

To,

District Project Officer,  
Integrated Development Project,  
Mandi Distt. Mandi.

Subject: - To avail assistance under Himachal Pradesh Integrated Development Project for  
Source Sustainability and Climate Resilient Rain Fed Agriculture.

Sir,

I \_\_\_\_\_ W/o, D/o, S/o Sh. \_\_\_\_\_  
intended to avail assistance under Matching Grant Scheme (MGM) HPIDP for my field/farm at  
village \_\_\_\_\_ P.O. \_\_\_\_\_ Teh. \_\_\_\_\_  
Distt. \_\_\_\_\_ Himachal Pradesh. I have \_\_\_\_\_ (bigha) of agricultural land &  
\_\_\_\_\_ (bigha) of fallow land. I Practice livestock farming & have \_\_\_\_\_ No  
of livestock with me. I shall follow the process & procedures contained in this Matching Grant  
Manual.

I shall feel obliged if the assistance on the Items mentioned below along with the  
estimated cost is granted to me.

Sr. No	Item for which assistance required	Area (in bigha) ( Only for drip irrigation system, Sprinklers & HDPE Pipes ,Hose pipes & RRWHS individual)	Total cost of the item as LIP

Note: For items such as drip irrigation system, Sprinklers & HDPE Pipes, Hose pipes & RRWHS  
individual) (High irrigation Equipment) the area (in bigha) is applicable

I need technical assistance for the above-mentioned item/items: - Yes/ No



Particulars of the beneficiary (enclose self-attested copies of documents enlisted at Sr. No. 1,4,5,6 & 7 for Jamabandi, Sr. No. 8 enclose the copy attested by concerned revenue officer):

- 1 Social Category (Gen/ SC/ ST): \_\_\_\_\_
- 2 Whether Widow/Women Headed Household \_\_\_\_\_
- 3 Phone No. \_\_\_\_\_
- 4 Aadhar linked Bank A/c No. \_\_\_\_\_
- 5 Bank Name/Branch \_\_\_\_\_
- 6 IFSC Code No. \_\_\_\_\_
- 7 Aadhar Card No. \_\_\_\_\_
- 8 Khasra No. / Jamabandi \_\_\_\_\_
- 9 Land holding size (Marginal /small/semi -medium /medium/large) \_\_\_\_\_
- 10 I have undergone training at KVK/SAU/FFS/Filed day/other specific agriculture related training
- 11 Whether a part of water user group (WUG) formed under IDP(Y/N) \_\_\_\_\_
- 12 Whether applicant has received any grant under the matching grant scheme of HPIDP A As an Individual (Y/N) \_\_\_\_\_ b in a group (Y/N) \_\_\_\_\_
- 13 Whether applicant has received grant on similar asset /works from any other government scheme in last 3-year Y/N)

**Declaration**

- 1 I certify that the particulars furnished above by me are true to the best of my knowledge and believe that nothing has been concealed therein.
- 2 I give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/ quality of the material and work done.
- 3 In case of miss-utilization or non-utilization of assistance in whole or part, I undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Yours's faithfully,

Signature

Name

Date and Place

**Certificate from Gram Panchayat**

Certified that Sh./Smt. \_\_\_\_\_ W/o, D/o, S/o \_\_\_\_\_  
R/o \_\_\_\_\_ P.O. \_\_\_\_\_ Teh. \_\_\_\_\_ Distt. \_\_\_\_\_,  
Himachal Pradesh a permanent resident of this village \_\_\_\_\_, which falls within the  
Gram Panchayat, and belongs to General/Small& Marginal/ SC/ST/Widow/Women Headed  
Household and her/his case is recommended for obtaining assistance under HPIDP .

Signature with Official Stamp

**Gram Pradhan**

Name of Gram Panchayat

**For Office Use Only**  
**Screening Checklist for Eligibility**

<b>Eligibility Criteria</b>	<b>Yes/No</b>
Ordinary a resident of a GP included under the Project (male or Female)	
A practicing farmer	
At least 18 years of age	
Applicants should be able to produce evidence of land ownership,viz., Tatima,Jamabandi,Nakal,etc./Copy of lease agreement/ownership of animals (Registration certificate)/any other certificates per Government guidelines, such land should also be in possession of the applicant/s and free of any ownership conflict/s  *In case of women applicants, land records of husband/male head of household should be provided (and the same may be verified from Panchayat Parivar register/ration card, by Pradhan)	
Aadhar-Linked bank account in a scheduled bank, held by the beneficiary.	
Documentation is complete as per the documentation checklist	

Application ( No. \_\_\_\_\_ ) along with project proposal/relevant documents for assistance to the extent of Rs.\_\_\_\_\_ is forwarded to District Project Officer \_\_\_\_\_ for necessary action.

Comments of APO: -

**Assistant Project Officer,**

**Block**\_\_\_\_\_

**Distt.** \_\_\_\_\_

**Himachal Pradesh**

**Recommendation of concerned DPO.**

Grant amount of Rs. \_\_\_\_\_ (In words \_\_\_\_\_ only is hereby approved/  
sanctioned in favor of Sh./Smt. \_\_\_\_\_ against Application  
No. He/ She has completely fulfilled the criteria according to the guidelines/instructions and  
norms of the Matching Grant Scheme under HPIDP.

Comments of DPO: -

**District Project Officer,  
Integrated Development Project,  
Mandi, Distt. Mandi**

**APPLICATION FORM FOR GROUP BENEFICIARY**

UNDER COMPONENT 2 OF THE PROJECT

**INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND  
CLIMATE RESILIENT RAIN FED AGRICULTURE (HPIDP)**

To,

District Project Officer,  
Integrated Development Project,  
Mandi Distt. Mandi.

**Subject: - To avail assistance under the Matching Grant Scheme ( MGS ) of Himachal Pradesh Integrated Development Project for Source Sustainability and Climate Resilient Rain Fed Agriculture.**

Sir,

We \_\_\_\_\_ Group . date of Formation of Group \_\_\_\_\_ and  
number of the members in the group \_\_\_\_\_ intended to avail assistance under **HPIDP**  
project for our field/farm / business plan at village \_\_\_\_\_ P.O.  
\_\_\_\_\_ Teh. \_\_\_\_\_ **Distt.** \_\_\_\_\_ Himachal Pradesh.

We will bear percent of the total cost from our own contributions. Further we, agree to  
deposit an upfront share of 5% of the total cost towards O & M in our Group account , and an additional  
2% of the total cost to the IDP –OMIF account operated by our GP \_\_\_\_\_.

We shall feel obliged if a matching grant is provided to our group under the HPIDP ,  
through Direct Bank Transfer per detail provided below.

Sr. No	Particulars	Estimated cost ( per IPL)

We need technical assistance for the above mentioned item/items: -      Yes/ No

If “ Yes” , specify what kind of technical assistance is required and why?

Office bearers of the Group

Sr. No.	Name	Contact No.	Designation

Additional information required from the PG/WUG, along with self attested photocopies:

**1. Bank Details**

Name of Account holder \_\_\_\_\_

Aadhar linked Bank Account Number \_\_\_\_\_

Bank Name & Branch \_\_\_\_\_

IFSC Code \_\_\_\_\_

**2. Khasra/ Jamabandi Number ( with Photo copy )\_\_\_\_\_**

**3. Resolution passed by the Group ( signed by all members): Yes / No**

**4. Business Plan :**A detailed business plan with relevant information pertaining to how, where and when the funds would be utilized , a detail cost estimate, including the groups own contribution , expected benefits and mechanism from benefit sharing.

**Declaration**

1. We certify that the particulars furnished above by us are true to the best of my knowledge and believe that nothing has been concealed therein.
2. We give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/ quality of the material and work done and all related records.
3. In case of miss-utilization or non-utilization of assistance in whole or part, We undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Your's faithfully,

**President** (Signature and Name)

Date and Place

**Certificate from Gram Panchayat**

Certified that the members of \_\_\_\_\_ groups of village \_\_\_\_\_  
P.O. \_\_\_\_\_ Teh. \_\_\_\_\_ Distt. \_\_\_\_\_, Himachal Pradesh are  
permanent resident of this village and belongs to and their application is in accordance with the  
approved GPRMP . Thus, the case is recommended for obtaining assistance under the HPIDP  
project.

**Signature with official Stamp**

**Pradhan**

**Gram Panchayat**

**Name of Gram Panchyat \_\_\_\_\_**

**For Office Use Only**

Application ( No. \_\_\_\_\_ ) along with project proposal/relevant documents for assistance to the  
extent of Rs. \_\_\_\_\_ is forwarded to District Project Officer \_\_\_\_\_ for necessary action.

Comments of APO:-

**Assistant Project Officer, \_\_\_\_\_**

**Distt. -----**

**Himachal Pradesh**

**Recommendation of concerned DPO.**

Grant amount of Rs. \_\_\_\_\_ ( in words \_\_\_\_\_ ) only  
is hereby recommended in favor of \_\_\_\_\_ ( name of the WUG/PG), against  
Application No. \_\_\_\_\_. They have fulfilled the criteria according to the guide  
lines/instructions and norms of the Matching Grants under HPIDP Project.

Comments of DPO:-

**District Project Officer,  
Integrated Development Project,  
Mandi, Distt. Mandi**

**LIST OF ELIGIBLE PANCHYATS FOR AVAILING MATCHING GRANTS UNDER  
HPIDP**

<b>Sr. No.</b>	<b>GP NAME</b>	<b>NAME OF UNIT (CLUSTER)</b>	<b>NAME OF (SUB) CLUSTER</b>	<b>TEHSIL</b>	<b>BLOCK</b>	<b>NAME OF CONSTITUENCY</b>