

Government of Himachal Pradesh
H P Forest Department
HP Integrated Development Project of Source Sustainability and
Climate Resilient Rain Fed Agriculture (HPIDP)
Forest Road, Solan-173212, H.P.

HP Integrated Development Project of Source Sustainability and Climate Resilient Rain Fed Agriculture. Solan, H.P. invites sealed Request for Expression of Interest (REoI) from Firm/Agency/Organization for **verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon sub project.**

The interested **Firm/Agency/Organization** may provide information indicating that they are qualified to perform the services. Firm/Agency/Organization may associate with other Firm/Agency/Organization s to enhance their qualification, but should indicate clearly whether the association is in the form of a joint venture and/or a sub consultancy. In case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.


The REoI Document containing the details of qualification criteria, submission requirement, scope of work and evaluation criteria etc. can be downloaded from the project website www.hpiddp.org

Further details, if any, may be obtained from Executive Director, Integrated Development Project, Forest Road, Solan-173212 during working hours

You may submit your responses in envelopes physically, by post /courier /by hand or by E-mail at idsolan@gmail.com to the undersigned latest by 12/01/2024 upto 2.30 PM.

Queries if any may be referred in writing to the Executive Director at the above mentioned address or Telephone No. 01792 -223004 or at E-mail: idsolan@gmail.com with CC to edidsolan@gmail.com and ddidsolan2017@gmail.com on or before 12.01.2024

Note: Chief Project Director, IDP Solan or any of it designates reserves the right to cancel this request for REoI and/or invite afresh with or without amendments, without liability or any obligation for such request for REoI and without assigning any reason. Information provided at this stage is indicative and HPIDP reserves the right to amend/add further details in the REoI.


Executive Director,
Integrated Development Project,
Forest Road, Solan-173212 (H.P.)

COUNTRY: INDIA

Assignment Title: Selection of a Firm/Agency/Organization to carry out verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon sub project.

1. The Bio Carbon sub-Project under Clean Development Mechanism (CDM) titled “*India Himachal Pradesh Reforestation Project –Improving Livelihood and Watersheds*” is a registered CDM project activity being implemented in the State of Himachal Pradesh under the umbrella of the World Bank funded MHWDP now HPIDP.
2. The HPIDP Project now invites Firm/Agency/Organization to indicate their interest in verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon Sub-Project. Interested Firm/Agency/Organization must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff etc.) [The association may take the form of a joint venture (with joint and several liability) or of a sub consultancy]
3. The HPIDP intends to consider only those Firm/Agency/Organization that have the requisite capability and competency, in terms of required qualifications, experience of carrying out similar assignment and financial stability to address the requirements and to provide the proposed services. *Interested Firm/Agency/Organization should provide information demonstrating that they have the required qualification and relevant experience to perform the services.*
4. The short listing criteria are:
 - I. The Firm/Agency/Organization should be in business for the last three years (copies of registration, PAN, TAN, GST or any other relevant registrations etc. to be enclosed)
 - II. Scanned documents should be clear and all information should be readable else application will be considered rejected.
 - III. The Firm/Agency/Organization should have an average annual turnover of INR 50 lakh in the last three years (audited statement of last three F.Y. from 2020-21, 2021-22, and 2022-23 to be enclosed).
 - IV. At least one similar assignment experience in conducting such assignments and trading of carbon credits.
5. Firm/Agency/Organization may associate with other Firm/Agency/Organization s to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

6. Shortlisted Firm/Agency/Organization will be issued Bid Documents and asked to submit their technical and financial proposal in a sealed envelope.
7. The detailed Project Design document (PDD) along with ToR can be downloaded from the project website www.hpidp.org.in
8. REoI submission and opening:
 - a. REoI submission shall be placed inside a sealed envelope clearly marked “REoI for **“verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon sub project.”** addressed to Chief Project Director, Integrated Development Project, Forest Road, Solan-173212 (H.P.) along with the name and address of the Firm/Agency/Organization /Agency by 12th January, 2024, Time: 02:30 PM (IST).
 - b. REoI can be submitted physically to the address, by registered post/ speed post courier or by hand. The REoI can also be submitted by email at idpsolan@gmail.com
 - c. HPIDP shall not be responsible for postal delay for any reason (s).

Important Dates	Date	Time
Publishing Date	28.12.2023	
Document Download Start Date	28.12.2023	12.00 PM
Document Download End Date	12.01.2024	12.00 PM
REoI Submission End Date	12.01.2024	02.30 PM

9. Request for Proposal (RFP) Document will be subsequently issued to the short listed Firm/Agency/Organization only.


Executive Director,
Integrated Development Project,
Forest Road, Solan-173212 (H.P.)

APPLICANT'S REQUEST FOR EXPRESSION OF INTEREST

To,

Chief Project Director,
Integrated Development Project,
Forest Road Solan-173212 (H.P.)

Subject: Submission of Request for Expression of Interest for verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon subproject

Dear,

_____ In response to the Invitation for Expressions of Interest (EoI) published on for the above purpose, we would like to express interest to **verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon subproject**

As instructed, we attach the following documents in separately sealed envelopes:

1. General information about the Firm/Agency/Organization (Format-1)
2. Detail of implementation experience (Format-2)

Sincerely Yours,
Signature of the applicant
[Full name of applicant]
Stamp.....
Date:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

FORMAT-1

**GENERAL INFORMATION ABOUT THE FIRM/AGENCY/ORGANIZATION
/AGENCY/ORGANIZATION**

Firm/Agency/Organization Profile	
Organization Profile	Name of Organization:
	Postal Address:
	Contact Numbers:
	Fax/Email/Website:
	Name & Designation of Contact Person with Contact Details:
	Date of Establishment (DD/MM/YYYY):
	Date & Place of Registration:
	Registration Number:
	PAN Number:
	GST Number:
	Any other information which the Firm/Agency/Organization /Agency/Organization want to add:
	Financial Information <i>{Please enclose the financial statement of last three financial years}</i>
The Firm/Agency/Organization should have an average annual turnover of INR 50 lakh in last three years. (Audited statements of last three FY to be enclosed)	Provide the turnover on the basis of audited financial statement of past three financial years in Indian Rupees.

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT-2**DETAILS OF EXPERIENCE**

S. No	Name of the Project/Assignment	Brief details of service provided	Name of Client	Year of assignment			Value of Contract (in INR)	Whether Contract Closed or Not	Page Number (supporting documents attached in EoI proposal)
				From Start Date (DD/MM/YYYY)	To End Date (DD/MM/YYYY)	Total Months			

*At least 1 similar assignment – specific experience in verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon sub-project.

Signature of the applicant
Full name of applicant

Stamp & Date

EoI Evaluation marking for short Listing of Firm/Agency/Organization s/Agencies/Organizations:

EoI Evaluation for short listing of Firm/Agency/Organization s/Agencies/Organizations will be based on obtaining marks regarding the applicant's response in the Expression of Interest (EoI). With this, the Firm/Agency/Organization /agency that is considered most qualified, will be short-listed for issuing of RFP. EoI Evaluation criteria and marks included for the short-listing of Firm/Agency/Organization s/agencies are as follows:

Sl.	EoI short listing criteria		
A.	Eligibility Criteria		Marks allocated
1.	The Firm/Agency/Organization should be in Business for the last three years.		Mandatory
2.	Overall standing of the Firm/Agency/Organization (10)		
	A	3 to 5 years	05
	B	5 to 8 years	08
	C	Above 8 years	10
3.	<i>Average annual Turnover in over a period of last three financial years. (Maximum Marks- 20)</i>		
3.1	Average Annual Turnover of at least INR 50 lakh in over a period of last three financial years but in any year it should not be less than 20.00 lakh.		10
3.2	Above INR 50 lakh: Additional 2 mark for each additional crore to a maximum of 10 marks.		10
4.	At least one assignment specifically relating to verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon sub-project (Maximum Marks-20)		
4.1	At least one assignment relating to verification, certification issuance and trading/purchase of verified carbon credits of bio-carbon sub-project		10
4.2	Above one assignment: Additional 2 marks for each additional assignment to a maximum of 10 marks.		10
	Total:		50