



H.P. Forest Department
INTEGRATED DEVELOPMENT PROJECT (IDP)

For
Source Sustainability And Climate Resilient Rain-fed Agriculture
Una District Una, H.P.

Corrigendum

In reference to this office letter No. 271 dated 30.06.2023 vide which the Implementation of the second cycle of matching grant has started w.e.f 01.07.2023, is rescheduled as per revised matching grant manual for roll out of second cycle received from Pr. CCF-cum-CPD, IDP, Solan vide letter No. IDP/2020-21/1217-1226 dated 26.07.2023 as below:-

Sr. No.	Particulars	Date
1	Last Date for submission of application	31 st of August, 2023
2	Scrutiny of eligibility by concerned APO and forwarding application to DPO, Una	7 th September, 2023
3	Technical and Financial assessment, Prioritization and budgeting, Announcement of Awardees by DPO	14 th of September, 2023
4	Execution of Grant agreement and Grant distribution	20 th September, 2023
5	Procurement of items, submission of bills	30 th September, 2023
6	Verification of asset, Receipt of Utilization Certificate (UC), Preparation of Grant Closure Report (GCR)	31 st October 2023

District Project Officer,
Integrated Development Project,
Santoshgarh Road, Una, HP
Dated: 27-07-2023

Endst. No. 416-19

Copy is forwarded to:-

1. The Chief Project Director, Integrated Development Project, Solan, HP.
2. All the Assistant Project Officers, IDP, Una. Copy of revised matching Grant Manual received from Pr. CCF-cum-CPD, IDP, Solan vide letter No. IDP/2020-21/1217-1226 dated 26.07.2023 is forwarded for necessary action.
3. Notice Board.

District Project Officer,
Integrated Development Project,
Santoshgarh Road, Una, HP



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For

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Una, Distt. Una, HP

Phone No.Fax: 01975-292077 Email-dpoidpuna@gmail.com



No. IDP /UNA.....

Dated.....

ELIGIBILITY CRITERIA FOR PARTICIPATING WUGs and PGs (WUGs/PGs)

To be eligible for consideration for receiving MG, WUG/PG under the window for groups should meet the following minimum criteria*:

1. Groups should be either formed or strengthened under the Project. Consideration will also be given to high potential groups not formed under the project, but which are operational in the project area, if the grant objective aligns with the PDO.
 2. It should be functional, as certified by the local facilitating team (comprising frontline staff
 3. It should have at least 5 **active** members (not more than one member from any household)
 4. Well function WUGs/ PGs will be considered for grants even if they have received similar grants from other sources previously.
 5. It should have an Aadhaar- linked bank account in a public sector bank, in the name of the WUG/PG with two/ three signatories. in case appropriate banking facilities are not available in the Panchayat area, the account maybe opened with any other bank operating in nearby area , with prior approval from the concerned DPO.
 6. Each WUG will deposit in its own account an upfront share of 5% of the total cost of the assets towards O & M. In addition, groups will also contribute to the GP level OMIF account , equivalent to 1 % of the total cost of asset/ work granted .
 7. Group will submit a Business plan with detailed costing and specification for the use of grant , money.
 8. New applicants with strong proposals but who have not received any support will be proffered
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Group Grants will range from INR 40,000 to INR 1,50, 000 /- per group ; on average , INR 3 lakhs is allocated per participating GP.

CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROMWUG/PGs

1. Women/s Groups or groups led by women.
2. Predominantly vulnerable HH members (> 70%)
3. Groups with member's land in contiguous patch
4. More members having contributed upfront
5. Clarity of costs , benefits and cost sharing norms among users, and between WUG and IDP
6. Applications with plans which are better aligned with the project objectives
7. Implementable in a shorter time span (6 months to 1 year receive highest priority)



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ELIGIBILITY CRITERIA FOR PARTICIPATING INDIVIDUALS

To be eligible for applying for a MG under the window for individuals, a person should meet the following minimum criteria*:

1. Ordinarily a resident of a GP included under the Project (male or female)
 2. A farmer (own land, sharecropper, leased land etc.)
 3. At least 18 years of age
 4. Applicants should be able to produce evidence of land ownership, viz., Tatima, Jamabandi, Nakal, etc./Copy of lease agreement/ ownership of animals (Registration certificate)/any other certificate as per Government guidelines; such land should also be in possession of the applicant/s, and free of any ownership conflict/s
 5. Aadhaar-linked bank account in a scheduled bank, held by the beneficiary.
 6. Clear articulation of plan for use of grant money.
 7. New applicants with strong proposals but who have not received any support will be preferred
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Scale of Grant would be up to a maximum of INR . 30,000 /- per individuals.

CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM INDIVIDUALS

1. Classified as vulnerable (per GPRMP)
2. Widow women
3. Other Women applicants and beneficiaries
4. SC and ST applicants and beneficiaries
5. Economically Weaker Section (EWS)
6. Person having fallow arable land (Minimal Returns)
7. Households mentioned in Socio Economic and Caste Census (SECC) Report

CONTACT DETAILS OF OFFICIALS / OFFICERS FOR CLARIFICATION

- | | |
|--|-------------|
| 1. Assistant Project Officer, Una | 98050-05705 |
| 2. Assistant Project Officer, Thanakalan | 98050-05705 |

Annexure 1

ELIGIBLE ITEMS UNDER MATCHING GRANT FOR GROUPS & INDIVIDUALS

I. Goods for Group Beneficiaries

Sr. No.	Name of Goods/Items	Project share	
		Vulnerable	Others
A.	Irrigation Support (Sprinkle, Drip, Pipes & Pumps etc.)		
1.	Drip irrigation system	80 %	80%
2.	Sprinkler irrigation system	80 %	80 %
3.	HDPE Pipes for irrigation	80 %	80 %
B.	Agriculture tools & equipments/ machines (Automatic/Semi automatic)		
1.	Power Tiller (Below 8 HP/8 BHP and Above)	50 %	40 %
2.	Power Weeder	50 %	40 %
3.	Reaper cum Binder	50 %	40 %
4.	Disc/MB Plough	50 %	40 %
5.	Cultivator	50 %	40 %
6.	Harrow	50 %	40 %
7.	Leveller Blade	50 %	40 %
8.	Furrow Opener	50 %	40 %
9.	Reversible Mechanical Plough	50 %	40 %
10.	Chisel Plough	50 %	40 %
11.	Strip Till Drill	50 %	40 %

12.	Seed Drill	50 %	40 %
13.	Multi Crop Planter	50 %	40 %
14.	Turbo Seeder	50 %	40 %
15.	Happy Seeder	50 %	40 %
16.	Rotavator	50 %	40 %
17.	Potato Digger	50 %	40 %
18.	Tractor Drawn Reaper	50 %	40 %
19.	Zero Till Seed Cum Fertilizer Drill	50 %	40 %
20.	Ridge Furrow Planter	50 %	40 %
21.	Pneumatic Planter	50 %	40 %
22.	Thresher	50 %	40 %
C.	Post Harvest equipment and Machines (Post harvest/Value Chain support)		
1.	Mini Rice Mill	60 %	50 %
2.	Mini Dal Mill	60 %	50 %
3.	Oil Mill with filter press(for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
4.	Extractor (for all types of horticulture/ food grain/oil seed crops)	60 %	50 %
5.	Pomegranate Aril Extractor	60 %	50 %
6.	Dehydration unit/Pricking Machine/Humidifier (for all types of Horticulture/Food grain/oilseed crops)	60 %	50 %
7.	Packing Machines (for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
8.	All types of Boiler/Steamer/Drier (for	60 %	50 %

	all types of horticulture/ food grain/oilseed crops)		
9.	All types of Washing Machines (for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
10.	All types of Grinder/Pulveriser/Polisher (for all types of horticulture/ food grain/oilseed crops)	60 %	50 %
11.	All types of Cleaner-cum-Grader/Gradient separator/specific gravity separator (for all types of horticulture/ food grain/oilseed crops)	50 %	40 %
12.	All types of Power driven Dehusker/sheller/Thresher/Harvester / De-spiking/Deconing Machine/Peeler/Splitter /Stripper(for all types of horticulture / food grains/oilseed crops)	60 %	50 %
D.	Other (Items supporting climate smart technology)		
1.	Solar fencing	70 %	70%
2.	Plastic Mulch Laying Machine	50 %	40 %

II. Goods for Individual Beneficiaries

Sr. No.	Name of Goods/Items	Project share	
		Vulnerable	Others
A.	Irrigation Support (Sprinkle, Drip, Pipes & Pumps etc.)		
1.	Drip irrigation system	80 %	80%
2.	Sprinkler irrigation system	80 %	80 %
3.	HDPE Pipes for irrigation	80 %	80 %

4.	Hose Pipe	50 %	40 %
5.	Solar Pump	90 %	80 %
B.	Agriculture tools & equipments/ machines (Automatic/Semi automatic)		
1.	Power Tiller (Below 8 HP/8 BHP and Above)	50 %	40 %
2.	Power Weeder	50 %	40 %
3.	Reaper cum Binder	50 %	40 %
4.	Knapsack Spray Pumps (Power-operated)	50 %	40 %
5.	Brush Cutter	50 %	40 %
C.	Minor Agriculture tools (Mechanical)		
1.	Knapsack Spray Pumps (Manual)	50 %	40 %
2.	Manually Operated Tool Kit*	50 %	40 %
3.	Seed treating drum	50 %	40 %
4.	Drum Seeder (4rows below and 4 above)	50 %	40 %
C.	Post Harvest equipment and Machines (Post harvest/Value Chain support)		
1.	Vegetable Crates/Kilta Baskets (Plastic/Bamboo)	50 %	40 %
2.	Winnowing Fan	50 %	40 %
3.	Maize Sheller	50 %	40 %
4.	All types of Solar Driers (for all type of horticulture / food grain/oil seeds crops) with floor area of about 400 to 1000 sq. feet.	60 %	50 %
5.	Tarpaulin (HDPE, 200 GSM, 15 ft X 18 ft)	50 %	40 %

6.	Manual/Electric Chaff Cutter (2 HP)	50 %	50 %
D.	Other (Items supporting climate smart technology)		
1.	Seedling Trays(50/75/90 Cavities)	50 %	40 %
2.	Poly Tunnels (Size: 3.6 M ³)	50 %	50 %
3.	Mulching sheets	50 %	40 %
4.	Eco-friendly Light Trap	50 %	40 %
5.	Pheromone traps	50 %	40 %
6.	Sticky traps	50 %	40 %
7.	Solar light traps	50 %	40 %
8.	HDPE Vermibeds (12 ft x4 ft x 2 ft)	50%	50 %

III. Works for Individual Beneficiaries

Sr. No.	Name of Works	Project share for	
		Vulnerable	Others
1	Roof Rain Water Harvesting Tank (Capacity: 9 m ³)	50 %	50 %
2	Vermicomposting Pit (15 ft x9 ft x 1.5 ft)	50 %	50 %
3	Vermicomposting Pit (Single Chamber) (10 ft x4 ftx2 ft)	50 %	50 %
4.	Livestock Manger (1.80 x 1 x 1.20 m ³)	50 %	50 %



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No. IDP/UNA.....

Dated.....

APPLICATION FORM FOR GROUP BENEFICIARY

UNDER COMPONENT 2 OF THE PROJECT

INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAIN FED AGRICULTURE (HPIDP)

To,

District Project Officer,
Integrated Development Project,
Una, Distt. Una, HP.

Subject: - To avail assistance under the Matching Grant Scheme (MGS) of Himachal Pradesh Integrated Development Project for Source Sustainability and Climate Resilient Rain Fed Agriculture.

Sir,

We _____ Group . date of Formation of Group _____ and number of the members in the group _____ intended to avail assistance under **HPIDP** project for our field/farm / business plan at village _____ P.O. _____ Teh. _____ Distt. _____ Himachal Pradesh.

We will bear percent of the total cost from our own contributions. Further we, agree to deposit an upfront share of 5% of the total cost towards O & M in our Group account , and an additional 2% of the total cost to the IDP –OMIF account operated by our GP _____.

We shall feel obliged if a matching grant is provided to our group under the HPIDP , through Direct Bank Transfer per detail provided below.

Sr. No	Particulars	Estimated cost (per IPL)

We need technical assistance for the above mentioned item/items: - Yes/ No

If “ Yes” , specify what kind of technical assistance is required and why?

Office bearers of the Group

Sr. No.	Name	Contact No.	Designation

Additional information required from the PG/WUG, along with self attested photocopies:



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No. IDP/UNA.....

Dated.....

1. Bank Details

Name of Account holder _____

Aadhar linked Bank Account Number _____

Bank Name & Branch _____

IFSC Code _____

2. Khasra/ Jamabandi Number (with Photo copy) _____

3. Resolution passed by the Group (signed by all members): Yes / No

4. Business Plan : A detailed business plan with relevant information pertaining to how, where and when the funds would be utilized , a detail cost estimate, including the groups own contribution , expected benefits and mechanism from benefit sharing.

Declaration

1. We certify that the particulars furnished above by us are true to the best of my knowledge and believe that nothing has been concealed therein.
2. We give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/ quality of the material and work done and all related records.
3. In case of miss-utilization or non-utilization of assistance in whole or part, We undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Your's faithfully,

President (Signature and Name☺)

Date and Place



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Certificate from Gram Panchayat

Certified that the members of _____ groups of village _____
P.O _____ Teh. _____ Distt. _____, Himachal Pradesh are permanent
resident of this village and belongs to and their application is in accordance with the approved
GPRMP . Thus, the case is recommended for obtaining assistance under the HPIDP project.

Signature with official Stamp

Pradhan
Gram Panchayat
Name of Gram Panchyat _____

For Office Use Only

Application (No. _____) along with project proposal/relevant documents for assistance to the extent
of Rs. _____ is forwarded to District Project Officer _____ for necessary action.

Comments of APO:-

Assistant Project Officer, _____
Distt. ----- Himachal Pradesh

Recommendation of concerned DPO.

Grant amount of Rs. _____ (in words _____) only is
hereby recommended in favor of _____ (name of the WUG/PG), against
Application No. _____. They have fulfilled the criteria according to the guide
lines/instructions and norms of the Matching Grants under HPIDP Project.

Comments of DPO:-

District Project Officer,
Integrated Development Project,
Una, HP.

**APPLICATION FORM FOR INDIVIDUAL BENEFICIARY FOR MATCHING GRANTS
UNDER COMPONENT 2 OF THE PROJECT**

**INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND
CLIMATE RESILIENT RAINFED AGRICULTURE (HPIDP)**

To,
District Project Officer
District _____
Himachal Pradesh

Subject: To avail assistance under the Matching Grant Scheme (MGS) of HPIDP

Sir/Madam,

I _____ W/o, D/o, S/o Sh. _____ intend to avail assistance under the Matching Grant Scheme (MGS) of HPIDP for my field/farm at village _____ P.O. _____, Tehsil _____, district _____ Himachal Pradesh. I have _____ (bigha/ kanal) of agricultural land, and _____ (bigha/ kanal) of fallow land. I shall follow the process and procedures contained in this Matching Grants Manual.

I shall feel obliged if the assistance on the items mentioned below along with the total estimated cost/s is granted to me.

Sr. No	Item for which assistance required	Total cost of the item as per LIP

I need technical assistance for the above-mentioned item/items: - Yes/ No

Particulars of the beneficiary (enclose self-attested copies of documents; for Jamabandi, copy to be attested by concerned revenue officer):

Social Category (Gen/ SC/ ST): _____
Phone No. _____
Aadhar linked Bank A/c No. _____
Bank Name/Branch _____
IFSC Code No. _____
Aadhaar Card No. _____
Khasra No. / Jamabandi _____
Economically Weaker Section (Yes/ No) _____

Declaration

1. I certify that the particulars furnished above by me are true to the best of my knowledge and believe that nothing has been concealed therein.
2. I give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect and audit the material/s purchased/ quality of the material and work done and all related records.
3. In case of misutilization or non-utilization of assistance in whole or part, I undertake to refund the amount of assistance granted to me in full or in lump-sum, along with interest there on at the prevailing bank rates, as agreed with the DPO in such an eventuality.
4. I have not received any grant under the matching grants scheme of HPIDP (individual as well as group).
5. I have not received grant on similar asset/ works from any other government scheme in the last 3 years.

Yours faithfully,
(Signature)

Name: _____
Date & Place: _____

Certificate from Gram Panchayat

Certified that Sh./Smt. _____ W/o, D/o, S/o
_____ R/o _____ P.O _____ Teh. _____
Distt. _____, Himachal Pradesh is a permanent resident of village _____, which falls within this Gram Panchayat, and belongs (*strike out not applicable*) to General/ Marginal/ SC/ ST/ Widow/ Women Headed Household/ Project Identified Vulnerable category(*strike out not applicable*) of farmer according to the GPRMP, and her/his case is recommended for obtaining assistance under HPIDP.

Signature with official stamp

Gram Pradhan

Name of Gram Panchayat

[For official use only]

Screening Checklist for Eligibility

Eligibility Criteria	Yes/ No
Ordinarily a resident of a GP included under the Project (male or female)	
A practicing farmer	
At least 18 years of age	
Applicants should be able to produce evidence of land ownership, viz., <i>Tatima, Jamabandi, Nakal</i> , etc./Copy of lease agreement/ ownership of animals (Registration certificate)/any other certificate as per Government guidelines; such land should also be in possession of the applicant/s, and free of any ownership conflict/s. *In case of women applicants, land records of husband/ male head of household should be provided (and the same may be verified from Panchayat Parivar register / ration card, by Pradhan)	
Aadhaar-linked bank account in a scheduled bank, held by the beneficiary.	
Documentation is complete as per the documentation checklist.	

Application (No. _____) along with project proposal/relevant documents for assistance to the extent of INR is forwarded to DPO, (*district name*), for further action.

Comments from APO

Assistant Project Officer

Himachal Pradesh

Recommendation of concerned DPO

Grant amount of INR _____ (in words... _____
_____) only, is hereby recommended in favor of _____
_____ (*name of the individual*),
against Application No. _____. The said individual has fulfilled the criteria according to
the guidelines/instructions and norms of the Matching Grants Scheme under HPIDP.

Comments from DPO

District Project Officer

Himachal Pradesh



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No. IDP/UNA.....

Dated.....

**LIST OF ELIGIBLE PANCHYATS FOR AVAILING MATCHING GRANTS
UNDER HPIDP**

Sr. No.	GP NAME	NAME OF UNIT (CLUSTER)	NAME OF (SUB) CLUSTER	TEHSIL	BLOCK	NAME OF CONSTITUENCY
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