



H.P. Forest Department

## INTEGRATED DEVELOPMENT PROJECT (IDP)

For

Source Sustainability And Climate Resilient Rain-fed Agriculture

Una, Distt. Una, HP

Phone No.Fax: 01975-292077 Email-dpoidpuna@gmail.com

No. IDP/UNA...271

Dated...30-06-2023



**Subject:** Call for proposals/applications from Group Beneficiary ( WUG/ PG) and Individual Beneficiaries

**Type of Grant:** Grants for Group Beneficiary ( WUG/ PG) and Individual Beneficiaries

Himachal Pradesh Integrated Development Project (HPIDP) has received a Grant from the World Bank and is inviting a request from eligible Group Beneficiary (WUG/ PG) and individual beneficiaries from various Gram Panchyats under HPIDP (hereinafter called "Applicant") for submission of application for only those items as per list attached under Matching Grant Scheme. The eligibility criteria, application Form etc are attached as per annexure. Applicant should send their applications to respective Assistant Project Officers (APO), HPIDP, viz. Una and Thanakalan or to DPO IDP Una as per schedule below:

| Sr.No. | Particulars   | Date                              |
|--------|---|-----------------------------------|
| 1      | Submission start date of Application  | Ist of July, 2023                 |
| 2      | Last Date for submission of application   | 31 <sup>st</sup> July, 2023       |
| 3      | Scrutiny of eligibility by concerned APO and forwarding application to DPO, Una                           | 15 <sup>th</sup> August , 2023    |
| 4      | Technical and Financial assessment, Prioritization and budgeting, Announcement of Awardees by DPO         | 31 <sup>st</sup> August, 2023     |
| 5      | Execution of Grant agreement and Grant distribution   | 15 <sup>th</sup> September , 2023 |
| 6      | Procurement of items , submission of bills  | 30 <sup>th</sup> September, 2023  |
| 7      | Verification of asset, Receipt of Utilization Certificate (UC), Preparation of Grant Closure Report (GCR) | 31 <sup>st</sup> October 2023     |

(Sanjay Kumar Dhiman , HPFS),  
District Project Officer,  
Integrated Development Project, Una,  
Distt. Una (H.P.) 174303 Phone: 01975-292077  
dpoidpuna@gmail.com, [www.hpiddp.org](http://www.hpiddp.org)



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### ELIGIBILITY CRITERIA FOR PARTICIPATING WUGs and PGs ( WUGs/PGs)

To be eligible for consideration for receiving MG, WUG/PG under the window for groups should meet the following minimum criteria\*:

1. Groups should be either formed or strengthened under the Project. Consideration will also be given to high potential groups not formed under the project, but which are operational in the project area, if the grant objective aligns with the PDO.
  2. It should be functional, as certified by the local facilitating team (comprising frontline staff
  3. It should have at least 5 **active** members (not more than one member from any household)
  4. Well function WUGs/ PGs will be considered for grants even if they have received similar grants from other sources previously.
  5. It should have an Aadhaar- linked bank account in a public sector bank, in the name of the WUG/PG with two/ three signatories. in case appropriate banking facilities are not available in the Panchayat area, the account maybe opened with any other bank operating in nearby area , with prior approval from the concerned DPO.
  6. Each WUG will deposit in its own account an upfront share of 5% of the total cost of the assets towards O & M. In addition, groups will also contribute to the GP level OMIF account , equivalent to 1 % of the total cost of asset/ work granted .
  7. Group will submit a Business plan with detailed costing and specification for the use of grant , money.
  8. New applicants with strong proposals but who have not received any support will be proffered
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Group Grants will range from INR 40,000 to INR 1,50, 000 /- per group ; on average , INR 3 lakhs is allocated per participating GP.

### CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROMWUG/PGs

1. Women/s Groups or groups led by women.
2. Predominantly vulnerable HH members (> 70%)
3. Groups with member's land in contiguous patch
4. More members having contributed upfront
5. Clarity of costs , benefits and cost sharing norms among users, and between WUG and IDP
6. Applications with plans which are better aligned with the project objectives
7. Implementable in a shorter time span ( 6 months to 1 year receive highest priority)



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### ELIGIBILITY CRITERIA FOR PARTICIPATING INDIVIDUALS

To be eligible for applying for a MG under the window for individuals, a person should meet the following minimum criteria\*:

1. Ordinarily a resident of a GP included under the Project (male or female)
  2. A farmer (own land, sharecropper, leased land etc.)
  3. At least 18 years of age
  4. Applicants should be able to produce evidence of land ownership, viz., Tatima, Jamabandi, Nakal, etc./Copy of lease agreement/ ownership of animals (Registration certificate)/any other certificate as per Government guidelines; such land should also be in possession of the applicant/s, and free of any ownership conflict/s
  5. Aadhaar-linked bank account in a scheduled bank, held by the beneficiary.
  6. Clear articulation of plan for use of grant money.
  7. New applicants with strong proposals but who have not received any support will be preferred
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Scale of Grant would be up to a maximum of INR . 30,000 /- per individuals.

### CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM INDIVIDUALS

1. Classified as vulnerable (per GPRMP)
2. Widow women
3. Other Women applicants and beneficiaries
4. SC and ST applicants and beneficiaries
5. Economically Weaker Section (EWS)
6. Person having fallow arable land (Minimal Returns)
7. Households mentioned in Socio Economic and Caste Census (SECC) Report

### CONTACT DETAILS OF OFFICIALS / OFFICERS FOR CLARIFICATION

- |  |             |
|--|-------------|
| 1. Assistant Project Officer, Una        | 98050-05705 |
| 2. Assistant Project Officer, Thanakalan | 9805005705  |



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### LIST OF ELIGIBLE ITEMS / WORKS, INDICATIVE PRICE LIST (IPL) AND PROJECT SHARE/ CONTRIBUTION

| GOODS FOR GROUP BENEFICIARIES/ WUGs/PGs |  |   |                                    |                    |        |
|---|--|---|------------------------------------|--------------------|--------|
| Sr. No                                  | Name of Goods/Items (Specification attached) | Specification   | Maximum admissible Rates in Rupees | Project share in % |        |
|   |  |   |                                    | Vulnerabl e        | Others |
| 1.                                      | Drip irrigation system                       | Type: Drip irrigation system with all fittings & accessories for normal spaced crops<br>Coverage area: 1 Kanal<br>Spacing : 2.5 m x 0.6 m (Lateral x Dripper) | 5000                               | 85                 | 85     |
| 2.                                      | Drip irrigation system                       | Type: Drip irrigation system with all fittings & accessories for close spaced crops<br>Coverage area: 1 Kanal<br>Spacing : 1.2 m x 0.6 m (Lateral x Dripper)  | 8000                               | 85                 | 85     |
| 3.                                      | Sprinkler irrigation system                  | Type: Sprinkler set for portable sprinkler irrigation system<br>Coverage area: 1 Kanal  | 4000                               | 85                 | 85     |
| 4.                                      | Power Tiller                                 | Type: Below 8 HP/ 8 HP and above with cage wheel, standard tools and accessories.   | 90000                              | 50                 | 40     |
| 5.                                      | Power Weeder (Below 2BHP)                    | Type: Self Propelled Engine operated Power Weeder<br>Power Source: Below 2 HP.<br>Fuel: Petrol/Diesel   | 27900                              | 50                 | 40     |
| 6.                                      | Reaper-cum-binder                            | Type: A reaper binder attached with 7 hp diesel engines suitable for harvesting wheat and rice.<br>Working capacity: 6 katha / hour and cutting width.        | 140000                             | 50                 | 40     |



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### LIST OF ELIGIBLE ITEMS / WORKS, INDICATIVE PRICE LIST (IPL) AND PROJECT SHARE/ CONTRIBUTION

| GOODS FOR INDIVIDUAL BENEFICIARIES |  |  |                                    |                    |        |
|------------------------------------|--|--|------------------------------------|--------------------|--------|
| Sr. No                             | Name of Goods/Items (Specification attached) | Specification  | Maximum admissible Rates in Rupees | Project share in % |        |
|                                    |  |  |                                    | Vulnerable         | Others |
| 1.                                 | Drip irrigation system                       | Type: Drip irrigation system with all fittings & accessories for normal spaced crops<br>Coverage area: 1 Kanal<br>Spacing : 2.5 m x 0.6 m (Lateral x Dripper)        | 5000                               | 85                 | 85     |
| 2.                                 | Drip irrigation system                       | Type: Drip irrigation system with all fittings & accessories for close spaced crops<br>Coverage area: 1 Kanal<br>Spacing : 1.2 m x 0.6 m (Lateral x Dripper)         | 8000                               | 85                 | 85     |
| 3.                                 | Sprinkler irrigation system                  | Type: Sprinkler set for portable sprinkler irrigation system<br>Coverage area: 1 Kanal   | 4000                               | 85                 | 85     |
| 4.                                 | Power Tiller (below 8 BHP)                   | Type: Below 8 HP with cage wheel, standard tools and accessories.  | 90000                              | 50                 | 40     |
| 5.                                 | Power Weeder (Below 2BHP)                    | Type: Self Propelled Engine operated Power Weeder<br>Power Source: Below 2 HP.<br>Fuel: Petrol/Diesel  | 27900                              | 50                 | 40     |
| 6.                                 | Reaper-cum-binder                            | Type: A reaper binder attached with 7 hp diesel engines suitable for harvesting wheat and rice.<br>Working capacity: 6 katha / hour and cutting width.               | 140000                             | 50                 | 40     |
| 7.                                 | Knapsack Spray Pumps (Manually)              | Type: Manual Hand compression Knapsack Spray<br>Tank capacity (ltr): 13-16<br>Pressure chamber made of brass<br>Spray Lance made of brass or stainless steel.        | 1700                               | 50                 | 40     |
| 8.                                 | Knapsack Spray Pumps (Power-operated)        | Type: Petrol engine operated power knapsack sprayer<br>Tank capacity (ltr): 13-16<br>Pressure chamber made of brass<br>Spray Lance made of brass or stainless steel. | 21000                              | 50                 | 40     |
| 9.                                 | Knapsack Spray Pumps (Battery-operated)      | Type: Battery operated power knapsack sprayer<br>Tank capacity (ltr): 13-16<br>Pressure chamber made of brass<br>Spray Lance made of brass or stainless steel.       | 4500                               | 50                 | 40     |



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|     |                                    |   |       |    |    |
|-----|------------------------------------|---|-------|----|----|
| 10. | Seed treating drum                 | Type: Manually operated<br>Size: 600 x 350m.<br>Shape: Cylindrical<br>Body Material: Mild Steel<br>Product Weight: 25 kg  | 8000  | 50 | 40 |
| 11. | Poly Tunnels                       | Size: 3.6 M3<br>Sheet: 150 Micron (mu) / 600 Gauge  | 7000  | 50 | 50 |
| 12. | Vegetable Crates                   | Weight : 1.5 kg (min.)<br>Dimensions: 542 L x360W x 390H (OD)<br>(+/- 0.25 to 0.5 %)  | 600   | 50 | 40 |
| 13. | Kilta Baskets                      | Type: Made of virgin polymer.<br>Height: Outer dimension 660mm - 670mm,<br>inner dimension 650mm-660mm (minimum).<br>Diameter: Top outer 530mm-540mm, top<br>inner 500mm-510mm.<br>Diameter: Bottom (minimum) outer 290mm-<br>300mm, bottom inner 280mm-300 mm<br>(minimum).<br>Safe for carrying fruit/vegetables. | 950   | 50 | 40 |
| 14. | Seedling Trays (50/75/90 Cavities) | Type: Seedling tray with 50/75/90 Cavities,<br>plastic tray easy to clean.<br>Suitable for growing vegetable seedlings  | 90    | 50 | 40 |
| 15. | Mulching sheets                    | Type: UV stabilized polyethylene films for<br>mulching sheets<br>Thickness: 100 micron<br>Colour: Black and white<br>Width: 120 cm per rmt  | 45    | 50 | 40 |
| 16. | Winnowing Fan                      | Type: Power operated Winnowing fan with<br>aluminium blade, pulley, switch, wire, plug<br>pin, protective grill fitted<br>Power Source: 0.5 HP electric motor   | 25000 | 50 | 40 |
| 17. | Maize Sheller                      | Type: Power operated maize sheller fitted<br>with single phase electric motor.<br>Power Source: 1.0-2.2 Kw<br>Shelling efficiency (%): 95 or more   | 20000 | 50 | 40 |
| 18. | Solar Pump                         | Pressure: High Pressure<br>Installation Type: Freestanding<br>Motor Type: AC<br>Power: 1 HP<br>Temperature: 50 Degree   | 90000 | 90 | 80 |
| 19. | Drum Seeder                        | Power Source: Hand Operated<br>Row to Row Spacing: 200 mm<br>Number of Rows: 4 Rows<br>Diameter of the Seed Metering Hole: 9 mm   | 6000  | 50 | 40 |
| 20. | Brush Cutter                       | Type: Self propelled two row power weeder<br>Engine: Petrol<br>Power Source : 1 to 2 HP   | 25000 | 50 | 40 |



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|-----|---|--|-----------------|----|----|
| 21. | Brush Cutter  | Type: Brush cutters/slasher four stroke petrol engine,<br>Power Source : 1 to 2.0 HP   | 30000           | 50 | 40 |
| 22. | All types of Solar Driers (for all type of horticulture / food grain/ oil seeds crops) with floor area of about 400 to 1000 sq. feet. | Solar batch dryer suitable for drying type of horticulture / food grain/oil seeds crops. Drying type: Direct heating capacity per batch with 5 separate cabinets Max temperature 65 degree and min 5 degree Celsius. Inner wall casing is made of SS or aluminum sheet with wooden frame. Tray with aluminum wire. | 70000           | 60 | 50 |
| 23. | Pheromone traps   | Insect Type: Fruit Fly Trap<br>Material: Plastic<br>Pest Control Type: Pheromone   | 500             | 50 | 40 |
| 24. | Sticky traps  | Insect Type: Houseflies , Moths<br>Material: Plastic<br>Pest Control Type: Pheromone<br>Dimensions: 6 x 8 inch<br>Colour : Yellow  | 50              | 50 | 40 |
| 25. | Solar light traps   | Insect Type: Moth<br>Material: Plastic<br>Pest Control Type: Light<br>Colour: Yellow   | 4500            | 50 | 40 |
| 26. | HDPE Vermibeds  | Material: HDPE<br>Dimensions: 12 ft x4 ft x 2 ft   | 6000            | 50 | 50 |
| 27. | Tarpaulin   | Material: HDPE<br>Thickness: 200 GSM<br>Dimensions : 15 ft X 18 ft   | 2500            | 50 | 40 |
| 28. | Manually Operated Tool Kit  | Items included<br>Hand Rake, Shovel, Spade, Sickle, Pickaxe, Weed slasher, Khurpi, Hoe etc.  | 5000            | 50 | 40 |
| 29. | Roof Rain Water Harvesting Storage  | Capacity: 9 m <sup>3</sup>   | 70000           | 50 | 50 |
| 30. | Vermi Composting pit  | Double Chamber (15 ft x9 ft x 1.5 ft)  | 36000           | 50 | 50 |
| 31. | Vermi Composting pit  | (Single Chamber) (10 ft x4 ftx2 ft)  | 14000           | 50 | 50 |
| 32. |   | Roof Rain Water Harvesting Structure- Individual   | As per Estimate | 50 | 50 |



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|     |  |   |                 |    |    |
|-----|--|---|-----------------|----|----|
| 33. |  | Vermi Composting Pit (15 ft x 9 ft x 1.5 ft)                | As per Estimate | 50 | 50 |
| 34. |  | Vermi Composting Pit (Single Chamber) (10 ft x 4 ft x 2 ft) | As per Estimate | 50 | 50 |





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No. IDP /UNA.....

Dated.....

## APPLICATION FORM FOR GROUP BENEFICIARY

UNDER COMPONENT 2 OF THE PROJECT

### INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAIN FED AGRICULTURE (HPIDP)

To,

District Project Officer,  
Integrated Development Project,  
Una, Distt. Una, HP.

Subject: - To avail assistance under the Matching Grant Scheme ( MGS ) of Himachal Pradesh Integrated Development Project for Source Sustainability and Climate Resilient Rain Fed Agriculture.

Sir,

We \_\_\_\_\_ Group . date of Formation of Group \_\_\_\_\_ and number of the members in the group \_\_\_\_\_ intended to avail assistance under **HPIDP** project for our field/farm / business plan at village \_\_\_\_\_ P.O. \_\_\_\_\_ Teh. \_\_\_\_\_ Distt. \_\_\_\_\_ Himachal Pradesh.

We will bear percent of the total cost from our own contributions. Further we, agree to deposit an upfront share of 5% of the total cost towards O & M in our Group account , and an additional 2% of the total cost to the IDP –OMIF account operated by our GP \_\_\_\_\_.

We shall feel obliged if a matching grant is provided to our group under the HPIDP , through Direct Bank Transfer per detail provided below.

| Sr. No | Particulars | Estimated cost ( per IPL) |
|--------|-------------|---------------------------|
|        |             |                           |
|        |             |                           |
|        |             |                           |

We need technical assistance for the above mentioned item/items: - Yes/ No

If “ Yes” , specify what kind of technical assistance is required and why?

Office bearers of the Group

| Sr. No. | Name | Contact No. | Designation |
|---------|------|-------------|-------------|
|         |      |             |             |
|         |      |             |             |
|         |      |             |             |

Additional information required from the PG/WUG, along with self attested photocopies:



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**1. Bank Details**

Name of Account holder \_\_\_\_\_

Aadhar linked Bank Account Number \_\_\_\_\_

Bank Name & Branch \_\_\_\_\_

IFSC Code \_\_\_\_\_

**2. Khasra/ Jamabandi Number ( with Photo copy ) \_\_\_\_\_**

**3. Resolution passed by the Group ( signed by all members): Yes / No**

**4. Business Plan :** A detailed business plan with relevant information pertaining to how, where and when the funds would be utilized , a detail cost estimate, including the groups own contribution , expected benefits and mechanism from benefit sharing.

**Declaration**

1. We certify that the particulars furnished above by us are true to the best of my knowledge and believe that nothing has been concealed therein.
2. We give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/ quality of the material and work done and all related records.
3. In case of miss-utilization or non-utilization of assistance in whole or part, We undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Your's faithfully,

**President** (Signature and Name©)

Date and Place



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**Certificate from Gram Panchayat**

Certified that the members of \_\_\_\_\_ groups of village \_\_\_\_\_  
P.O \_\_\_\_\_ Teh. \_\_\_\_\_ Distt. \_\_\_\_\_, Himachal Pradesh are permanent  
resident of this village and belongs to and their application is in accordance with the approved  
GPRMP . Thus, the case is recommended for obtaining assistance under the HPIDP project.

**Signature with official Stamp**

**Pradhan  
Gram Panchayat  
Name of Gram Panchyat \_\_\_\_\_**

**For Office Use Only**

Application ( No. \_\_\_\_\_ ) along with project proposal/relevant documents for assistance to the extent  
of Rs. \_\_\_\_\_ is forwarded to District Project Officer \_\_\_\_\_ for necessary action.

Comments of APO:-

**Assistant Project Officer, \_\_\_\_\_  
Distt. ----- Himachal Pradesh**

**Recommendation of concerned DPO.**

Grant amount of Rs. \_\_\_\_\_ ( in words \_\_\_\_\_ ) only is  
hereby recommended in favor of \_\_\_\_\_ ( name of the WUG/PG), against  
Application No. \_\_\_\_\_. They have fulfilled the criteria according to the guide  
lines/instructions and norms of the Matching Grants under HPIDP Project.

Comments of DPO:-

**District Project Officer,  
Integrated Development Project,  
Una, HP.**



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**APPLICATION FORM FOR INDIVIDUAL BENEFICIARY**

UNDER COMPONENT 2 OF THE PROJECT

**INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAIN FED AGRICULTURE (HPIDP)**

To,  
 District Project Officer,  
 Integrated Development Project,  
 Una, HP

Subject: - To avail assistance under Himachal Pradesh Integrated Development Project for Source Sustainability and Climate Resilient Rain Fed Agriculture.

Sir,  
 I \_\_\_\_\_ W/o, D/o, S/o Sh. \_\_\_\_\_ intended to avail assistance under **HPIDP** project for my field/farm at village \_\_\_\_\_ P.O. \_\_\_\_\_ Teh. \_\_\_\_\_ Distt. \_\_\_\_\_ Himachal Pradesh.

I shall feel obliged if the assistance on the Items mentioned below along with the estimated cost is granted to me.

| Sr. No | Item for which assistance required | Total cost of the item as per Indicative Price List (IPL) |
|--------|------------------------------------|---|
|        |                                    |   |
|        |                                    |   |
|        |                                    |   |

I need technical assistance for the above mentioned item/items: - Yes/ No

**Particulars required by the beneficiary along with self attested photocopies:**

Category: \_\_\_\_\_ Adhar No. \_\_\_\_\_ Phone No. \_\_\_\_\_

Khatoni/Khasra No. :- \_\_\_\_\_  
 Bank A/c No. \_\_\_\_\_ Bank Name / Branch \_\_\_\_\_ IFSC Code No. \_\_\_\_\_

**Declaration**

- I certify that the particulars furnished above by me are true to the best of my knowledge and believe that nothing has been concealed therein.
- I give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/ quality of the material and work done.
- In case of miss-utilization or non-utilization of assistance in whole or part, I undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Your's faithfully,  
 Signature and Name:-

Date and Place



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**Certificate from Gram Panchayat**

Certified that Sh./Smt. \_\_\_\_\_ W/o, D/o, S/o \_\_\_\_\_  
R/o \_\_\_\_\_ P.O \_\_\_\_\_ Teh. \_\_\_\_\_ Distt. \_\_\_\_\_,  
Himachal Pradesh a permanent resident of this village and belongs to General/Small& Marginal/  
SC/ST/Project Identified Vulnerable category of farmer and his case is recommended for obtaining  
assistance under the HPIDP project.

**Pradhan  
Gram Panchayat**

**For Office Use Only**

Application ( No. \_\_\_\_\_ ) along with project proposal/relevant documents for assistance to the extent  
of Rs. \_\_\_\_\_ is forwarded to District Project Officer \_\_\_\_\_ for necessary action.

Comments of APO:-

**Assistant Project Officer, \_\_\_\_\_  
Distt. ----- Himachal Pradesh**

**Approval of concerned DPO.**

Subsidy amount of Rs. \_\_\_\_\_ only is  
hereby approved/ sanctioned in favor of Sh./Smt. \_\_\_\_\_. He/  
She has completely fulfilled the criteria according to the guide lines/instructions and norms of the  
scheme under HPIDP Project.

Comments of DPO:-

**District Project Officer,  
Integrated Development Project,  
Una, HP.**



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**LIST OF ELIGIBLE PANCHYATS FOR AVAILING MATCHING GRANTS  
UNDER HPIDP**

| Sr. No. | GP NAME | NAME OF UNIT (CLUSTER) | NAME OF (SUB) CLUSTER | TEHSIL | BLOCK | NAME OF CONSTITUENCY |
|---------|---------|------------------------|-----------------------|--------|-------|----------------------|
|---------|---------|------------------------|-----------------------|--------|-------|----------------------|