



H.P. Forest Department

## INTEGRATED DEVELOPMENT PROJECT (IDP)

For

*Source Sustainability And Climate Resilient Rain-fed Agriculture*

*Chilghari Kangra at Dharamshala-176215*

Phone No.Fax: 01892-223098 Email-dpoidpdshala@gmail.com

No. IDP /Dshala/ M.A/ .....

Dated.....



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**Subject:** Call for proposals/applications from Group Beneficiary ( WUG/ PG) and Individual Beneficiaries

**Type of Grant:** Grants for Group Beneficiary ( WUG/ PG) and Individual Beneficiaries

Himachal Pradesh Integrated Development Project (HPIDP) has received a Grant from the World Bank and is inviting a request from eligible Group Beneficiary ( WUG/ PG) and individual beneficiaries from various Gram Panchyats under HPIDP (hereinafter called "Applicant") for submission of application for only those items as per list attached under Matching Grant Scheme. The eligibility criteria, application Form etc are attached as per annexure. Applicant should send their applications to respective Assistant Project Officers (APO), HPIDP, viz. Nagrota Bagwan, Panchrukhi, Baijnath and Dehra or to DPO IDP Dharamshala as per schedule below:

Sr.No.	Particulars	Date
1	Submission start date of Application	1 <sup>st</sup> July, 2023
2	Last Date for submission of application	31 <sup>st</sup> July , 2023
3	Scrutiny of eligibility by concerned APO and forwarding application to DPO, Kangra	15 <sup>th</sup> August , 2023
4	Technical and Financial assessment, Prioritization and budgeting, Announcement of Awardees by DPO	31 <sup>st</sup> August , 2023
5	Execution of Grant agreement and Grant distribution	15 <sup>th</sup> September , 2023
6	Procurement of items , submission of bills	30 <sup>th</sup> September, 2023
7	Verification of asset, Receipt of Utilization Certificate (UC), Preparation of Grant Closure Report (GCR)	31 <sup>st</sup> October, 2023

(Sanjay Kumar ,HPFS), District Project Officer,  
Integrated Development Project, Dharamshala,  
Distt. Kangra (H.P.) 176215 Phone: 01892-223098  
dpoidpdshala@gmail.com, [www.hpiddp.org](http://www.hpiddp.org)



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### ELIGIBILITY CRITERIA FOR PARTICIPATING WUGs and PGs ( WUGs/PGs)

To be eligible for consideration for receiving MG, WUG/PG under the window for groups should meet the following minimum criteria\*:

1. Groups should be either formed or strengthened under the Project. Consideration will also be given to high potential groups not formed under the project, but which are operational in the project area, if the grant objective aligns with the PDO.
  2. It should be functional, as certified by the local facilitating team (comprising frontline staff
  3. It should have at least 5 **active** members (not more than one member from any household)
  4. Well function WUGs/ PGs will be considered for grants even if they have received similar grants from other sources previously.
  5. It should have an Aadhaar- linked bank account in a public sector bank, in the name of the WUG/PG with two/ three signatories. in case appropriate banking facilities are not available in the Panchayat area, the account maybe opened with any other bank operating in nearby area , with prior approval from the concerned DPO.
  6. Each WUG will deposit in its own account an upfront share of 5% of the total cost of the assets towards O & M. In addition , groups will also contribute to the GP level OMIF account , equivalent to 1 % of the total cost of asset/ work granted .
  7. Group will submit a Business plan with detailed costing and specification for the use of grant , money.
  8. New applicants with strong proposals but who have not received any support will be proffered
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Group Grants will range from INR 40,000 to INR 1,50,000 /- per group ; on average , INR 3 lakhs is allocated per participating GP.

### CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM WUG/PGs

1. Women/s Groups or groups led by women.
2. Predominantly vulnerable HH members (> 70%)
3. Groups with member's land in contiguous patch
4. More members having contributed upfront
5. Clarity of costs , benefits and cost sharing norms among users, and between WUG and IDP
6. Applications with plans which are better aligned with the project objectives
7. Implementable in a shorter time span ( 6 months to 1 year receive highest priority)



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### ELIGIBILITY CRITERIA FOR PARTICIPATING INDIVIDUALS

To be eligible for applying for a MG under the window for individuals, a person should meet the following minimum criteria\*:

1. Ordinarily a resident of a GP included under the Project (male or female)
  2. A farmer (own land, sharecropper, leased land etc.)
  3. At least 18 years of age
  4. Applicants should be able to produce evidence of land ownership, viz., Tatima, Jamabandi, Nakal, etc./Copy of lease agreement/ ownership of animals (Registration certificate)/any other certificate as per Government guidelines; such land should also be in possession of the applicant/s, and free of any ownership conflict/s
  5. Aadhaar-linked bank account in a scheduled bank, held by the beneficiary.
  6. Clear articulation of plan for use of grant money.
  7. New applicants with strong proposals but who have not received any support will be preferred
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Scale of Grant would be up to a maximum of INR . 30,000 /- per individuals.

### CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM INDIVIDUALS

1. Classified as vulnerable (per GPRMP)
2. Widow women
3. Other Women applicants and beneficiaries
4. SC and ST applicants and beneficiaries
5. Economically Weaker Section (EWS)
6. Person having fallow arable land (Minimal Returns)
7. Households mentioned in Socio Economic and Caste Census (SECC) Report

### CONTACT DETAILS OF OFFICIALS / OFFICERS FOR CLARIFICATION

- |  |             |
|--|-------------|
| 1. Assistant Project Officer, Nagrota Bagwan | 94187-97800 |
| 2. Assistant Project Officer, Panchrukhi     | 98164-60317 |
| 3. Assistant Project Officer, Dehra          | 80912-87097 |
| 4. Assistant Project Officer, Baijnath       | 70183-53616 |



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### LIST OF ELIGIBLE ITEMS / WORKS, INDICATIVE PRICE LIST (IPL) AND PROJECT SHARE/ CONTRIBUTION

GOODS FOR GROUP BENEFICIARIES/ WUGs/PGs					
Sr. No	Name of Goods/Items (Specification attached)	Specification	Maximum admissible Rates in Rupees	Project share in %	
				Vulnerable	Others
1.	Drip irrigation system	Type: Drip irrigation system with all fittings & accessories for normal spaced crops Coverage area: 1 Kanal Spacing : 2.5 m x 0.6 m (Lateral x Dripper)	5000	85	85
2.	Drip irrigation system	Type: Drip irrigation system with all fittings & accessories for close spaced crops Coverage area: 1 Kanal Spacing : 1.2 m x 0.6 m (Lateral x Dripper)	8000	85	85
3.	Sprinkler irrigation system	Type: Sprinkler set for portable sprinkler irrigation system Coverage area: 1 Kanal	4000	85	85
4.	Power Tiller	Type: Below 8 HP/ 8 HP and above with cage wheel, standard tools and accessories.	90000	50	40
5.	Power Weeder (Below 2BHP)	Type: Self Propelled Engine operated Power Weeder Power Source: Below 2 HP. Fuel: Petrol/Diesel	27900	50	40
6.	Reaper-cum-binder	Type: A reaper binder attached with 7 hp diesel engines suitable for harvesting wheat and rice. Working capacity: 6 katha / hour and cutting width.	140000	50	40



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**LIST OF ELIGIBLE ITEMS / WORKS, INDICATIVE PRICE LIST (IPL) AND PROJECT SHARE/ CONTRIBUTION**

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GOODS FOR INDIVIDUAL BENEFICIARIES					
Sr. No	Name of Goods/Items (Specification attached)	Specification	Maximum admissible Rates in Rupees	Project share in %	
				Vulnerable	Others
1.	Drip irrigation system	Type: Drip irrigation system with all fittings & accessories for normal spaced crops Coverage area: 1 Kanal Spacing : 2.5 m x 0.6 m (Lateral x Dripper)	5000	85	85
2.	Drip irrigation system	Type: Drip irrigation system with all fittings & accessories for close spaced crops Coverage area: 1 Kanal Spacing : 1.2 m x 0.6 m (Lateral x Dripper)	8000	85	85
3.	Sprinkler irrigation system	Type: Sprinkler set for portable sprinkler irrigation system Coverage area: 1 Kanal	4000	85	85
4.	Power Tiller (below 8 BHP)	Type: Below 8 HP with cage wheel, standard tools and accessories.	90000	50	40
5.	Power Weeder (Below 2BHP)	Type: Self Propelled Engine operated Power Weeder Power Source: Below 2 HP. Fuel: Petrol/Diesel	27900	50	40
6.	Reaper-cum-binder	Type: A reaper binder attached with 7 hp diesel engines suitable for harvesting wheat and rice. Working capacity: 6 katha / hour and cutting width.	140000	50	40
7.	Knapsack Spray Pumps (Manually)	Type: Manual Hand compression Knapsack Spray Tank capacity (ltr): 13-16 Pressure chamber made of brass Spray Lance made of brass or stainless steel.	1700	50	40
8.	Knapsack Spray Pumps (Power-operated)	Type: Petrol engine operated power knapsack sprayer Tank capacity (ltr): 13-16 Pressure chamber made of brass Spray Lance made of brass or stainless steel.	21000	50	40
9.	Knapsack Spray Pumps (Battery-operated)	Type: Battery operated power knapsack sprayer Tank capacity (ltr): 13-16 Pressure chamber made of brass Spray Lance made of brass or stainless steel.	4500	50	40



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10.	Seed treating drum	Type: Manually operated Size: 600 x 350m. Shape: Cylindrical Body Material: Mild Steel Product Weight: 25 kg	8000	50	40
11.	Poly Tunnels	Size: 3.6 M3 Sheet: 150 Micron (mu) / 600 Gauge	7000	50	50
12.	Vegetable Crates	Weight : 1.5 kg (min.) Dimensions: 542 L x360W x 390H (OD) (+/- 0.25 to 0.5 %)	600	50	40
13.	Kilta Baskets	Type: Made of virgin polymer. Height: Outer dimension 660mm - 670mm, inner dimension 650mm-660mm (minimum). Diameter: Top outer 530mm-540mm, top inner 500mm-510mm. Diameter: Bottom (minimum) outer 290mm-300mm, bottom inner 280mm-300 mm (minimum). Safe for carrying fruit/vegetables.	950	50	40
14.	Seedling Trays (50/75/90 Cavities)	Type: Seedling tray with 50/75/90 Cavities, plastic tray easy to clean. Suitable for growing vegetable seedlings	90	50	40
15.	Mulching sheets	Type: UV stabilized polyethylene films for mulching sheets Thickness: 100 micron Colour: Black and white Width: 120 cm per rmt	45	50	40
16.	Winnowing Fan	Type: Power operated Winnowing fan with aluminium blade, pulley, switch, wire, plug pin, protective grill fitted Power Source: 0.5 HP electric motor	25000	50	40
17.	Maize Sheller	Type: Power operated maize sheller fitted with single phase electric motor. Power Source: 1.0-2.2 Kw Shelling efficiency (%): 95 or more	20000	50	40
18.	Solar Pump	Pressure: High Pressure Installation Type: Freestanding Motor Type: AC Power: 1 HP Temperature: 50 Degree	90000	90	80
19.	Drum Seeder	Power Source: Hand Operated Row to Row Spacing: 200 mm Number of Rows: 4 Rows Diameter of the Seed Metering Hole: 9 mm	6000	50	40
20.	Brush Cutter	Type: Self propelled two row power weeder Engine: Petrol Power Source : 1 to 2 HP	25000	50	40



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21.	Brush Cutter	Type: Brush cutters/slasher four stroke petrol engine, Power Source : 1 to 2.0 HP	30000	50	40
22.	All types of Solar Driers (for all type of horticulture / food grain/ oil seeds crops) with floor area of about 400 to 1000 sq. feet.	Solar batch dryer suitable for drying type of horticulture / food grain/oil seeds crops. Drying type: Direct heating capacity per batch with 5 separate cabinets Max temperature 65 degree and min 5 degree Celsius. Inner wall casing is made of SS or aluminum sheet with wooden frame. Tray with aluminum wire.	70000	60	50
23.	Pheromone traps	Insect Type: Fruit Fly Trap Material: Plastic Pest Control Type: Pheromone	500	50	40
24.	Sticky traps	Insect Type: Houseflies , Moths Material: Plastic Pest Control Type: Pheromone Dimensions: 6 x 8 inch Colour : Yellow	50	50	40
25.	Solar light traps	Insect Type: Moth Material: Plastic Pest Control Type: Light Colour: Yellow	4500	50	40
26.	HDPE Vermibeds	Material: HDPE Dimensions: 12 ft x4 ft x 2 ft	6000	50	50
27.	Tarpaulin	Material: HDPE Thickness: 200 GSM Dimensions : 15 ft X 18 ft	2500	50	40
28.	Manually Operated Tool Kit	Items included Hand Rake, Shovel, Spade, Sickle, Pickaxe, Weed slasher, Khurpi, Hoe etc.	5000	50	40
29.	Roof Rain Water Harvesting Storage	Capacity: 9 m3	70000	50	50
30.	Vermi Composting pit	Double Chamber (15 ft x9 ft x 1.5 ft)	36000	50	50
31.	Vermi Composting pit	(Single Chamber) (10 ft x4 ftx2 ft)	14000	50	50



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32.		Roof rain water harvesting structure – individual	As per Estimate	50%	50%
33.		Vermi composting Pit (15 ft x9 ft x 1.5 ft)	As per Estimate	50 %	50 %
34.		Vermi composting Pit (Single Chamber) (10 ft x4 ftx2 ft)	As per Estimate	50 %	50 %





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## APPLICATION FORM FOR GROUP BENEFICIARY FOR MATCHING GRANTS UNDER COMPONENT 2 OF THE PROJECT

### INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAINFED AGRICULTURE (HPIDP)

To,

District Project Officer,  
Integrated Development Project,  
Kangra at Dharamshala.

Subject: - To avail assistance under the Matching Grant Scheme ( MGS ) of Himachal Pradesh Integrated Development Project for Source Sustainability and Climate Resilient Rain Fed Agriculture.

Sir,

We \_\_\_\_\_ Group . date of Formation of Group \_\_\_\_\_ and number of the members in the group \_\_\_\_\_ intended to avail assistance under **HPIDP** project for our field/farm / business plan at village \_\_\_\_\_ P.O. \_\_\_\_\_ Teh. \_\_\_\_\_ **Distt.** \_\_\_\_\_ Himachal Pradesh.

We will bear percent of the total cost from our own contributiouons. Further we, agree to deposit an upfront share of 5% of the total cost towards O & M in our Group account , and an additional 2% of the total cost to the IDP –OMIF account operated by our GP \_\_\_\_\_.

We shall feel obliged if a matching grant is provided to our group under the HPIDP , through Direct Bank Transfer per detail provided below.

Sr. No	Particulars	Estimated cost ( per IPL)

We need technical assistance for the above mentioned item/items: - Yes/ No

If “ Yes” , specify what kind of technical assistance is required and why?

Office bearers of the Group

Sr. No.	Name	Contact No.	Designation

Additional information required from the PG/WUG, along with self attested photocopies:



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## 1. Bank Details

Name of Account holder \_\_\_\_\_

Aadhar linked Bank Account Number \_\_\_\_\_

Bank Name & Branch \_\_\_\_\_

IFSC Code \_\_\_\_\_

## 2. Khasra/ Jamabandi Number ( with Photo copy ) \_\_\_\_\_

## 3. Resolution passed by the Group ( signed by all members): Yes / No

## 4. Business Plan : A detailed business plan with relevant information pertaining to how, where and when the funds would be utilized , a detail cost estimate, including the groups own contribution , expected benefits and mechanism from benefit sharing.

### Declaration

1. We certify that the particulars furnished above by us are true to the best of my knowledge and believe that nothing has been concealed therein.
2. We give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/ quality of the material and work done and all related records.
3. In case of miss-utilization or non-utilization of assistance in whole or part, We undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Your's faithfully,

President (Signature and Name)☺

Date and Place

### Certificate from Gram Panchayat

Certified that the members of \_\_\_\_\_ groups of village \_\_\_\_\_  
P.O \_\_\_\_\_ Teh. \_\_\_\_\_ Distt. \_\_\_\_\_, Himachal Pradesh are permanent  
resident of this village and belongs to and their application is in accordance with the approved  
GPRMP . Thus, the case is recommended for obtaining assistance under the HPIDP project.

according to the GPRMP, and her/his case is recommended for obtaining assistance under HPIDP.

Signature with official stamp

**Gram Pradhan**

Name of Gram Panchayat .....



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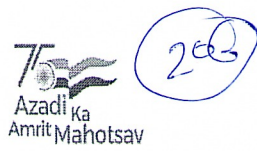
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Application (No. \_\_\_\_\_) along with project proposal/relevant documents for assistance to the extent of INR ..... is forwarded to DPO, (*district name*) ....., for further action.

### Comments from APO

Assistant Project Officer

Himachal Pradesh

### Recommendation of concerned DPO

Grant amount of INR \_\_\_\_\_ (in words... \_\_\_\_\_) only, is hereby recommended in favor of \_\_\_\_\_

\_\_\_\_\_ (*name of the Group*), against Application No. \_\_\_\_\_. The said individual has fulfilled the criteria according to the guidelines/instructions and norms of the Matching Grants Scheme under HPIDP.

### Comments from DPO

District Project Officer

Himachal Pradesh



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### INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAINFED AGRICULTURE (HPIDP)

To,  
District Project Officer  
District \_\_\_\_\_  
Himachal Pradesh

**Subject: To avail assistance under the Matching Grant Scheme (MGS) of HPIDP**

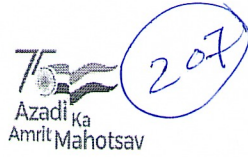
Sir/Madam,

I \_\_\_\_\_ W/o, D/o, S/o Sh. \_\_\_\_\_ intend to avail assistance under the Matching Grant Scheme (MGS) of HPIDP for my field/farm at village \_\_\_\_\_ P.O. \_\_\_\_\_, Tehsil \_\_\_\_\_, district \_\_\_\_\_, Himachal Pradesh. I have \_\_\_\_\_ (bigha/ kanal) of agricultural land, and \_\_\_\_\_ (bigha/ kanal) of fallow land. I shall follow the process and procedures contained in this Matching Grants Manual.

I shall feel obliged if the assistance on the items mentioned below along with the total estimated cost/s is granted to me.

Sr. No	Item for which assistance required	Total cost of the item as per LIP

I need technical assistance for the above-mentioned item/items: - Yes/ No





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**Particulars of the beneficiary (enclose self-attested copies of documents; for Jamabandi, copy to be attested by concerned revenue officer):**

**Social Category (Gen/ SC/ ST):** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Aadhar linked Bank A/c No.** \_\_\_\_\_

**Bank Name/Branch** \_\_\_\_\_

**IFSC Code No.** \_\_\_\_\_

**Aadhaar Card No.** \_\_\_\_\_

**Khasra No. / Jamabandi** \_\_\_\_\_

**Economically Weaker Section (Yes/ No)** \_\_\_\_\_

### Declaration

6. I certify that the particulars furnished above by me are true to the best of my knowledge and believe that nothing has been concealed therein.
7. I give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect and audit the material/s purchased/ quality of the material and work done and all related records.
8. In case of misutilization or non-utilization of assistance in whole or part, I undertake to refund the amount of assistance granted to me in full or in lump-sum, along with interest there on at the prevailing bank rates, as agreed with the DPO in such an eventuality.
9. I have not received any grant under the matching grants scheme of HPIDP (individual as well as group).
10. I have not received grant on similar asset/ works from any other government scheme in the last 3 years.

Yours faithfully,  
(Signature)

Name: \_\_\_\_\_  
Date & Place: \_\_\_\_\_

### Certificate from Gram Panchayat

Certified that Sh./Smt. \_\_\_\_\_ W/o, D/o, S/o  
R/o \_\_\_\_\_ P.O \_\_\_\_\_ Teh. \_\_\_\_\_  
Distt. \_\_\_\_\_, Himachal Pradesh is a permanent resident of village \_\_\_\_\_, which falls within this Gram Panchayat, and belongs (~~strike out not applicable~~) to General/ Marginal/ SC/ ST/ Widow/ Women Headed Household/ Project Identified Vulnerable category(~~strike out not applicable~~) of farmer according to the GPRMP, and her/his case is recommended for obtaining assistance under HPIDP.

Signature with official stamp

**Gram Pradhan**

Name of Gram Panchayat .....



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For

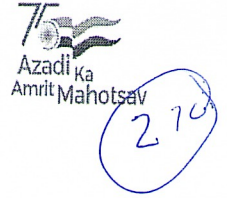
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### Recommendation of concerned DPO

Grant amount of INR \_\_\_\_\_ (in words... \_\_\_\_\_  
\_\_\_\_\_ ) only, is hereby recommended in favor of \_\_\_\_\_

\_\_\_\_\_ (name of the individual), against  
Application No. \_\_\_\_\_. The said individual has fulfilled the criteria according to the  
guidelines/instructions and norms of the Matching Grants Scheme under HPIDP.

### Comments from DPO

District Project Officer

Himachal Pradesh