

HP Forest Department

Integrated Development Project (IDP) for Source Sustainability and Climate Resilient Rain-fed-Agriculture, Una, District Una, HP

No.4003

Dated 08.02.2023

Tender document

| Sr No | Job No | Description of work | Estimate cost (INR) | Bid Security (INR) | Cost of tender Forms (INR) | completion Time period (days) |
|-------|--------------------------------------|---|---------------------|--------------------|----------------------------|-------------------------------|
| 1 | W/CC Check Dam/ 273/2022-23/Retender | Construction of Primary Cement Concrete Check Dam in Diar Khad at Village Takoli Ward No 5, GP Takoli C II APO Thanakalan under DPO IDP Una (H.P.) during 2022-23 | 24,13,700 | 1,21,000 | 500/- | 60 days |

Instructions to bidders:

The work pertains to the Construction of Primary Cement Concrete Check Dam in Diar Khad at Village Takoli Ward No 5, GP Takoli C II APO Thanakalan under DPO IDP Una (H.P.) during 2022-23 under DPO, IDP Una (H.P.) during 2022-23, therefore; the bidder shall visit the site of work before filling his/her Bids.

1. Scope of Work: The scope of work is as per the schedule of quantities/BoQ. The details of works is tentative, which may vary depending upon the geographical conditions/terrain of the area; and thus bidder(s) is (are) advised to visit the site of works, prior to proposing/ bidding for said work at his own expenses, for obtaining all relevant information that may be necessary for preparing the bid.
2. Bid Price: That, it is to be assumed that the bidder(s)/contractor(s)/proposer(s) has (have) visited the site of work prior to bidding for the above work and has obtained all the relevant factors in to account/consideration that may be necessary for preparing the item rate bid and therefore, he shall have no right to object the details of works, at a later stage.
 - a) That, Prices shall be quoted in Indian Rupees only.
 - b) That, bidder shall bid/quote for each item of work as described in the schedule of quantities/BoQ.
 - c) That, the rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. The bidder shall include all the expenses including GST, EPF, ESI, etc. applicable (if any) in the bid price.
3. Validity of bids: That, the bids shall remain valid for 90 days for consideration by the Employer from the last date specified for submission of bids.
4. Submission of bids: That, each bidder shall submit only one bid through online mode for each Work/Job.
 - a) That, the bidder/contractor shall furnish complete address and all other information in the relevant space provided.

- b) That, the bidder shall seal the documents for cover -I in an envelope addressed to the District Project Officer, IDP, Una, H.P. and the outside of the envelope will also bear the following identification on the top of the envelope:-
- Bid forName of work/job No).....during F.Y. 2022-23
 - Do not open before 16.02.2023 at 11:30 AM (date & time of bid opening).
5. That in case, the last day of tendering of bids happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.
6. Opening & Evaluation of bids: That, In case, the day of opening of bid happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.
- a) Cover-I technical bids shall be evaluated first with all the relevant documents in original. The bidder qualifying cover-I criteria shall only be considered for evaluation of cover-II financial bid.
- b) That, information relating to evaluation of bids and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.
- c) That submission of false information(s) and/or document(s) shall automatically lead to forfeiture of Bid security/earnest money to the Govt. and rejection of bid or cancellation of contract at the cost of such bidder without prejudice to criminal proceedings against the bidder/contractor.
- d) That, the Employer / purchaser will evaluate and compare the bids determined to be substantially responsive i.e. which (a)-are duly signed; (b)-conform to other terms and conditions of the Bid as mentioned.
- e) That, the Employer (Chairman/committee) will evaluate and compare the bids determined to be substantially responsive keeping in view the criteria as specified above.
- f) The bidders shall be evaluated on the basis of total price offered for all the items keeping in view all the expenses.
7. Award of Contract & Execution of Work: That, the evaluation of bids /bids is over, the successful bidder(s) whose bid(s) has (have) been determined to be substantially responsive and who has offered the lowest total evaluated quoted price and meets the specified qualification criteria shall be conveyed the acceptance of his/her bid by the Employer.
- a) That, in case of tie on quoted rates among bidders, the work order shall be awarded to the bidder having sufficient/more experience of the similar nature of work.
- b) That, the bidder whose bid is accepted will be notified the award of contract by the Employer prior to expiry of the bid validity period.
- c) That, the contractor shall have to start the awarded work within 7 days of agreement of work to him/her and shall have to complete the same within the stipulated period, and in case, the work is not started within stipulated period, the award of work is liable to be cancelled and security may be forfeited.
8. Performance security: That, the successful bidder(s) shall be notified of award of work & shall have to deposit required performance Security @ 5% in the shape of draft/TDR/FDR pledged in favour of District Project Officer, Una within 5 days of the intimation regarding award of work to him/them.
- a) That, the bid security of the successful bidder with Employer, will be adjusted towards performance security.
- b) That, the successful bidder/contractor shall have to sign an agreement deed with 03 days of the award of work and shall have to start the work within 7 days of date of signing of agreement deed with the District Project Officer, Una, H.P. The contractor/ bidder shall have to complete the work within the specified/allowed period in writing & within

- agreed costs, and nothing extra shall be payable on account of escalation of cost in material, labour, etc. in due course of time, which may be due to unforeseen reasons.
9. That, the Contractor / bidder shall have to execute and complete the work under the supervision and technical guidance of project staff of the DPO Una, H.P.
 10. That, for ensuring quality and specifications, besides carrying out the regular inspections by the project officer/officials, it shall be the responsibility of the contractor to document the execution of works in the desired manner as provided in the schedule of quantity and also get the work inspected from competent authority of the project, by giving intimation in the writing to the concerned Assistant Project Officer at least 3 days in advance, for carrying out the mandatory inspections.
 11. That, in case mandatory inspection as laid down vide condition 11 above, has not been got conducted/done by the contractor from the APO's concerned or other authorized officials of the project, the contractor shall not be eligible to seek the payment of the work done.
 12. All taxes and deductions as per the prevailing law shall be deducted from the payments to be made.
 13. That, under normal circumstance, no extension in working period will be granted and the decision of the Employer in this regard shall be final.
 14. Since, the work is of time bound nature and if the contractor/bidder fails to complete the work within stipulated time and delays the execution / construction of work beyond stipulated period, a penalty / liquidated damages @0.05% per day, of the total bid/quoted amount, will be imposed for such delay and will be deducted from the payment of the contractor. However, in case delay in completion of allotted work exceeds 60 days, Employer shall be authorized to penalize the contractor upto 10% of the total cost of the allotted work.
 15. That, the employer shall be authorized to cancel the award of work and forfeit the performance security to the Govt. under following circumstances:-
 - a) That, the contractor fails to start the work within stipulated period.
 - b) That, undue delay is being caused in execution of the awarded work due to slow pace of work.
 - c) That, the contractor abandons the work at any stage of construction/work.
 16. That, If the contractor delays the start of work beyond the stipulated period or abandons the work in between or project is convinced that due to undue slow pace of work, contractor will not be able to complete the work within a stipulated period, the project staff will take over the execution of this work and complete the remaining work at the risk and cost of the contractor.
 17. That, no advance payment will be made to the bidder/contractor and payment shall be made only for the work executed of different stages by the contractor, as per the detailed bill prepared after measurement of the work done by the authorized official of the project on spot and on fulfillment of all other terms and conditions of the bid notice/award of work and its execution/completion to the satisfaction of the project.
 18. The contractor/bidder shall bear /pay all the applicable taxes and other charges as applicable from time to time.
 19. Defects liability period: The defects liability period shall be six months from the completion of the work. The performance security shall be released after completion of defects liability period or up to the time monsoon rains are over or whichever is later.
 20. Miscellaneous: The contractor / bidder shall pay the minimum wages to the labourers and shall be bound to abide by/comply all other provisions of the labour laws and other laws of land, applicable in this regard and as notified by the GoI/GoHP from time to time. The successful bidder is advised to engage local labour during the execution of the work, as the case may be.
 21. If the excavation is done through mechanical means instead of labour generation the rate will be derived from the percentage of the item in the tender floated.

22. The conditions mentioned in the project Environment & social management plan are to be followed by the successful bidder.
23. Notwithstanding anything of the above, the Employer reserves the right to accept or reject any bids and to cancel the bidding process and reject all bids at any time prior to the award of contract without assigning any reasons.
24. In case of any dispute, the Chief Project Director, IDP, Solan, HP will be the final authority to decide the matter and the decision will be binding on both the parties.
25. All legal disputes if any will be settled within the jurisdiction of Court(s) at Una, H.P.
26. The tendering authority reserve the right to cancel the bidding process at any stage without citing any reason thereof.
28. Contractor has to submit transit pass in form 'X' or form 'W' as mandatorily required under the provisions of HP Minor Minerals (Concession) and Mineral (Prevention of illegal mining Transportation and storage) Rules 2015, This is in accordance with the Orders passed by the Hon'ble High Court of HP at Shimla in CWP No 2395/2020 titles as Daljeet Singh V/s union of India and others. Absence of which no payment will be made. The whole payment will be withheld.
29. Contractors has to carryout videography of the work (i.e. Small clips of various activities may be upto 05 minutes) and to be submitted along with the bill. Concerned APO, IDP to retain the softcopy of the video clip. In addition to this photographs of the work (before, during and after) to be submitted with the bill by the contractor. No additional payment will be made for either videography or photography to the contractor.
30. If the bid price offered by the lowest bidder is up to 10% below the amount put to tender no Additional performance security is required except for any particular absurdly low rated item quoted by him which the competent authority feels necessary for taking additional Performance Security.
31. Bidder has to deposit the additional performance security in the shape of FDR if the lowest bidder is lower than 10 % of the amount put to the tender, Additional performance security is equivalent to (Estimated Amount- Amount of Lowest bidder)-5%
32. The lowest bidder has to deposit Additional Performance Security in the shape of Bank Guarantee or FDR duly pledged in the name of Undersigned, before award of work.
33. All the sampling and testing are to be done by the contractor with the help of field staff of HPIDP as per the prescribed CPWD or PWD. No extra cost will be given for the same. You are, therefore, requested to offer your most competitive bid(s) for the above work, latest by 5:00 PM on 15.2.2023

We look forward to receiving your bids and thank you for your interest in the project.

s/d
 District Project Officer,
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