

Minutes of Public Opening of Request for Proposals (RFP) for hiring of Monitoring and Evaluations Consultant for Concurrent and Ex-Post Program Evaluations

1. The meeting of Committee constituted for opening and evaluation of RFPs/Technical Proposals for Hiring of **Monitoring and Evaluation Consultant for Concurrent and Ex-Post Program Evaluations** was held on 25th May, 2022 (3.30 PM) in the Brandis Meeting Hall of IDP project under the Chairmanship of Dharmveer Meena IFS, Executive Director, IDP- Solan
2. The following members of the committee were present in the meeting:-
 - i. Sh. Sohan Lal Bhardwaj, Dy. Controller (F&A), IDP-Solan
 - ii. Dr. Kapil Chauhan, SMS (AH), IDP-Solan.
 - iii. Sh. Aman Sharma, SMS (Agribusiness), IDP-Solan
 - iv. Sh. Ajay Verma, SMS (IT), IDP-Solan
 - v. Ms. Kamini Sharma, SMS (Environment), IDP-Solan
 - vi. Dr. Himangini Kanwar, SMS (Agriculture), IDP-Solan
 - vii. Ms. Raikamal Roy, SMS (Social), IDP-Solan
 - viii. Sh. Baneshwar Singh, SMS (M&E), IDP-Solan

The following representatives of the firm's were also present in the meeting for opening of RFPs (M&E):

1. Dr. Liju. V.J, Associate Director - PWC
2. Sh. A.K Thakur, Sr. Consultant - PWC
3. Sh. Sachin Saharawat, Project Officer-WAPCOS
4. Dr. Abhishek Sumal, Associate Director- Sutra Consulting Pvt. Ltd.
5. Sh. Shiv Kumar, F.M. - Sutra Consulting Pvt. Ltd.

The members present in the meeting were welcomed by the Chairman and briefed about the details of RFP opening & evaluation criteria.

3. The following shortlisted firms had submitted their Proposals in the stipulated time period with reference to the RFPs issued to shortlisted Firms dated 25th April, 2022 for hiring of Monitoring and Evaluation Consultant for Concurrent and Ex-post Program Evaluations.
 1. AMS- Academy of Management Studies
 2. PricewaterhouseCoopers Pvt. Ltd. (PWC)
 3. Sutra Consulting Pvt. Ltd.
 4. WAPCOS Limited
 5. AFC India Limited & Samaj Vikas

4. Proposals of the firms were opened by the Committee one by one in the presence of representatives of the firms, after duly verification of sealed cover. The following information's about the firms were recorded in the proforma designed:

- i) Name of the firm who has submitted Proposals for hiring of Monitoring and Evaluation Consultant for Concurrent and Ex-post Program Evaluations.
- ii) Outer envelope sealed and marked as RFP for Monitoring and Evaluations Consultant for Concurrent and Ex-post Program Evaluations (Yes/No).
- iii) Technical Proposal Included (Yes/No).
- iv) Financial Proposal Sealed Included (Yes/No).
- v) Technical Proposal Original + 3 copies+ soft copy in USB drive (Yes/No)
- vi) Tech-1 Single Firm or JV or Lead+Sub
- vii) Was there any modification to Original Proposal by Bidder? (Yes/No)

The above listed information's for each firm were recorded & verified, details attached as annexure-A.

5. All shortlisted firms have submitted their proposal's as instructed in RFP document and found satisfactory. The following firms have been qualified for the technical evaluation stage:-


- i) AMS- Academy of Management Studies
- ii) PricewaterhouseCoopers Pvt. Ltd. (PWC)
- iii) Sutra Consulting Pvt. Ltd.
- iv) WAPCOS Limited
- v) AFC India Limited & Samaj Vikas

6. The Chairman has instructed the Committee to evaluate the Technical Proposals of the qualified Firms as per the Evaluation criteria mentioned in the RFP issued and submit the detail technical evaluation report to the Chairman.

7. Meeting ended with VOTE of thanks to all participants by the Chairman.


Dy. Controller
Member


SMS (AH)
Member


SMS (Agb.)
Member


SMS (Env.)
Member



SMS (IT)

Member



SMS (Agriculture)

Member



SMS (Social)

Member



SMS (M&E)

Member




Executive Director, IDP
Chairman

Opening of RFPs for the Hiring of Monitoring and Evaluation Consultant (Firm) for Concurrent and Ex-post Program Evaluations

Sr. No.	Name of the Consultant submitting Proposal	Outer Envelope Sealed Marked as in RFP (Yes/No)	Technical Proposal Included (Yes/No)	Financial Proposal Sealed Included (Yes/No)	Technical Proposal Original + 3 copies + soft copy in USB drive (Yes/No)	Tech-1 Single Firm or JV Or Lead+Sub	Was there any modification to Original Proposal by Bidder? (Yes/No)
1	AMS-Academy of Management Studies	Yes	Yes	Yes	Yes	AMS-Academy of Management Studies	No
2	PWC-PricewaterhouseCoopers Pvt. Ltd.	Yes	Yes	Yes	Yes	PWC-PricewaterhouseCoopers Pvt. Ltd.	No
3	Sutra Consulting Pvt. Ltd.	Yes	Yes	Yes	Yes	Sutra Consulting Pvt. Ltd.	No
4	WAPCOS Limited	Yes	Yes	Yes	Yes	WAPCOS Limited	No
5	AFC India Limited & Samaj Vikas	Yes	Yes	Yes	Yes	AFC India Limited & Samaj Vikas	No


Dy. Controller
Member


SMS (AH)
Member


SMS (Agb.)
Member


SMS (Env.)
Member


SMS (IT)
Member


SMS (Agriculture)
Member


SMS (Social)
Member


SMS (M&E)
Member


Executive Director, IDP
Chairman