

HP Forest Department  
Integrated Development Project (IDP) for Source Sustainability and Climate Resilient Rain-fed-Agriculture, Una, District Una, HP.

REQUEST FOR QUOTATIONS (RFQ) for Supply of Agriculture Seed / Seedlings

No. 2150

Dated: 31.01.2022

Government of India has received a credit from the International Bank for Reconstruction & Development (IBRD) and International Development Association (IDA) towards the cost of the IDP and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this request for quotations (RFQ) are issued.

District Project Officer, Integrated Development Project, Una, HP invites item rate quotations per unit (visit [www.hpiddp.org](http://www.hpiddp.org) in tenders link) from the eligible suppliers/firms having experience in supplying the items holding valid PAN, GST Number for the supply of following Agriculture Seeds/Seedlings Hybrid as tabulated below:

E-5		
Job No.	Seed/ fertilizer	Approximate requirement
G/Seeds &Seedling/Una /7/21-22	Okra	16 Kg
	Capsicum	20000 Seedlings
	Capsicum Variety (Rizwaan Red Michalia, Bajreta Yellow)	12000 Seedlings
	Green Chilly	4000 Seedlings

The place of consignment shall be at Office of District Project officer, Integrated Development Project, Una, HP. The last date and time of receiving of the quotations is 11.02.2022 at 11:00 AM at O/o DPO, IDP, Una. The quotations shall be opened by the evaluation committee at 11:30 AM on the same day.

Instructions to bidders/Suppliers

1. The Seeds/ seedling material required are for seasonal work and any kind of delay will be viewed seriously including forfeiture of securities, etc.
2. The bidder/Supplier shall provide qualification information at the time of submission of quotation form on standard E-5 (Schedule of quantity), which shall include:-
  - 2.1 Self attested Photo copy of his/her PAN card and GST Number
  - 2.2 Self attested copy of the Bank Account details duly covered under RTGS/NEFT.

3. Bid Price:

3.1 That, it is be assumed that the firm/Individual/Supplier /have completely understood the scope of supply of goods and has obtained all the relevant factors in to account/ consideration that may be necessary for preparing the item rate quotation and therefore, he shall have no right to object the details of works, at a later stage. The quotation shall be prepared on official letter head/pad of the intending supplier duly signed with address at the bottom.

3.2 That, Prices shall be quoted in Indian Rupees only.

3.3 That, bidder shall bid /quote for each item of work as described in the schedule of quantities and correction(s) made in the quoted rates in E-5, if any, shall be made by crossing out, duly attesting the cutting(s) and neatly re-write the same.

4. Validity of Quotation:

4.1 That, the quotation shall remain valid for 30 days for consideration by the Purchaser from the last date specified for submission of quotations /bids.

5. Submission of Quotations:

5.1 That, each firm/Supplier shall submit only one quotation on standard E-5 proforma, for each of goods.

5.2 That, the Quotation not received on given E-5 proforma, incomplete quotation, conditional Quotations quotation received after the last date & time for submission of quotations and quotations received through Fax or E-mail shall not be entertained / considered.

5.3 That, the firm/ supplier shall seal the quotation in an envelope addressed to the District Project Officer, Integrated Development Project, Santoshgarh Road, Rampur, Opposite KVK, Una 174303 and the outside of the envelope will also bear the following identification on the top of the envelope:-

Quotation for (job No).....during F.Y. 2021-2022(Name of the Job)  
Do not open before 11.02.2022 at 11:30 AM (date & time of quotation opening).

5.4 That in case, the last day of tendering of quotations happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.

5.5 That, in case there is overlapping in schedule for submission of quotations on such deemed date assumed for submission of quotations "on next working day" due to postponement of the date of submission of quotations invited vide another notice issued separately, the revised time schedule for submission of quotations shall be notified to the bidders through the 'notice' pasted on the notice board of this office.

#### 6. Opening & Evaluation of Quotations:

6.1 That, In case, the day of opening of quotation happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.

6.2 That, quotations will be opened in the presence of bidders or their representatives who wish/ choose to attend on the date, time and at the place specified in the letter of invitation.

6.3 That, information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

6.4 That, the quotations with cutting/overwriting in quoted rates shall not be accepted. However, rectified quotations with cutting/overwriting, duly attested by the bidder(s) before submission / tendering of quotation into tender box, shall be considered by the purchaser.

6.5 That submission of false information(s) and/or document(s) shall automatically lead to forfeiture of Bid security/earnest money to the Govt. and rejection of quotation or cancellation of contract at the cost of such bidder without prejudice to criminal proceedings against the bidder/contractor/Supplier.

6.6 That, the Supplier / purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a)-are duly signed; (b)-conform to other terms and conditions of the Quotation as mentioned.

6.7 That, the minimum three Quotations would be evaluated for all the items together for each job.

6.8 That, the Employer (Chairman/committee) will evaluate and compare the quotations determined to be substantially responsive keeping in view the criteria as specified above.

#### 8. Award of Contract & Execution of Work:

7.1 That, the evaluation of bids /quotations is over, the successful bidder(s) whose quotation(s) has (have) been determined to be substantially responsive and who has offered the lowest evaluated quoted price and meets the specified qualification criteria, shall be conveyed the acceptance of his/her bid by the purchaser.

7.2 That, in case of tie on quoted rates among Bidders, the work order shall be awarded to the bidder have sufficient/more experience of the similar nature of supply of goods.

7.3 That, the bidder whose bid is accepted will be notified the award of contract by the Employer prior to expiry of the quotation validity period.

7.4 That, the firm/ individual supplier shall have to provide the goods immediately after the award of contract keeping in view the seasonal nature of the goods. The quantity may be increased or decreased.

7.5 All taxes and deductions as per the prevailing law shall be deducted from the payments to be made.

7.6 That, the employer shall be authorized to cancel the award of work and forfeit the performance security to the Govt. under following circumstances:-

(i) That, the supplier fails to supply the goods within stipulated period.

(ii) That, undue delay is being caused in execution of the awarded job due to slow pace of work.

(iii) That, the supplier abandons the supply of goods at any stage of job.

7.7 In case of any dispute, the Chief Project Director, IDP, Solan, HP will be the final authority to decide the matter and the decision will be binding on both the parties.

7.8 All legal disputes if any will be settled within the jurisdiction of Court(s) at Una, H.P.

7.9 The tendering authority reserve the right to cancel the bidding process at any stage without citing any reason thereof.

You are, therefore, requested to offer your most competitive bid(s) for the above work, latest by 11:00 AM on 11.02.2022.

We look forward to receiving your quotations and thank you for your interest in the project.

District Project Officer,  
Integrated Development Project,  
Santoshgarh Road, Una, HP

Endst No 2151-52

Dated 31.1.2022

- Copy to Notice Board
- APO Thanakalan & Una for vide publicity and necessary action please

District Project Officer,  
Integrated Development Project,  
Santoshgarh Road, Una, HP