

GOVT. OF HIMACHAL PRADESH
H.P. INTEGRATED DEVELOPMENT PROJECT, (IDP) FOR SOURCE SUSTAINABILITY AND CLIMATE
RESILIENT RAIN-FED AGRICULTURE (CHILGHARI KANGRA AT DHARAMSHALA)176215

REQUEST FOR QUOTATION (RFQ) FOR Rate Bank for Item under Matching Grant

Government of India has received a credit from the International Bank for Reconstruction & Development (IBRD) towards the cost of the Integrated Development Project for Source Sustainability and Climate Resilient Rain fed Agriculture and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

District Project Officer Integrated Dev. Project Kangra at Dharamshala invites quotations from the dealers/suppliers holding required valid PAN/TAN/GST. No's for enlistment as qualified suppliers in the Rate Bank of DPO Kangra for a period upto one year for following goods/ items **F.O.R. destination**, on E-5 Proforma, enclosed herewith, as per detail tabulated below:-

Sr. No.	Description of Goods/Equipment	Place of Delivery & Qty.
1	Knapsack Spray Pumps (Manual) Tank capacity : 16 Ltr Material : Virgin Plastic Type of cylinder : HDPE	Various GPs under DPO IDP Kangra at Dharamshala
2	Knapsack Spray Pumps Power Operated) • Material: Virgin Plastic • Package Contents: Generic Knapsack Battery Operated Agricultural Sprayer Pump (16 L) • Tank Capacity:16L; Battery:12V 12A • Low Electric Power Consumption. Adjustable shoulder strap, nozzle and handle with back cushion.	
3	Vegetable Crates Material Food Grade HDPE = 48 ltr Outer- 540 X 360 X 290 mm Inner- 510 X 326 X 285 mm	
4	Kilta Baskets with Belt Material Plastic Capacity 25 Ltr. Height (mm)665Diameter – Top(mm)535Diameter – bottom(mm)300	
5	Water Resistant Light weight Rain Jacket (Polyester)	
6	Chaff Cutter for livestock rearers within GP (1-2 HP)	

Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

The quotation on standard E-5 proforma alongwith sample should reach in the office of the undersigned on or before **27th January, 2022 by 12.00 noon** After finalization of sample, the quotations shall be opened on the same day at **12.30PM**, in presence of the interested bidders or their authorized representative *who wish to be present*. The interested Firm/ Supplier may obtain tender documents from the office of the undersigned on any working day between 10:00 AM to 5:00 PM .

For more details, please contact the office of the undersigned on any working day upto 11:00 AM on **27th January ,2022** or visit **official Website of the Project: www.hpiddp.or**. The quantity mentioned above is approximate, which may vary and supplier/ contractor shall be bound to honors the revised supply order(s) during the period of contract.

The other terms & conditions are as under:-

2. Qualification of the bidder : The bidder shall provide following qualification information/documents *at the time of submission of quotation form on standard E-5*, which shall include :-

2.1 Self attested *Photo copy of his/her* PAN/TAN/GST. No's.

3. Bid Price:

3.1 The Prices shall be quoted in Indian Rupees only for each item separately and strike off items for which no price is quoted

3.2 Rate of goods should be F.O.R. destination various GPs under DPO IDP Kangra at Dharamshala.

3.3 The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.4 The correction(s) made in E-5, if any, shall be made by crossing out, duly attesting the cutting(s) with date and re-write the Corrected entries.

3.5 All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.

3.6 Sales tax / GST in connection with the sale shall be shown separately.

4. Validity of Quotation:

4.1 Quotation/Rates quoted shall remain valid up to one year.

5. Submission of Quotations:

5.1 Each bidder shall submit only one quotation on standard E-5 proforma, for each item.

5.2 The bidder/contractor shall furnish complete address and all other information in the relevant space provided in E-5 and shall strike off whichever is not relevant.

- 5.3 Quotations not received on given E-5 proforma, incomplete quotations shall not be considered.
- 5.4 **Those bidder(s) who submit their quotations by post or do not participate in the quotation opening process shall have to submit signed copy of quotation notice, appending his/her signature, in the given box in Quotation notice, in token of accepting / agreeing to the terms and conditions of the quotation notice and shall submit/attach the same with standard E-5 quotation Proforma.** Whereas, other bidders present in the quotation opening process shall sign the office copy of the quotation notice at the time of opening process. **Conditional quotations and quotations received through fax or E-mail shall not be considered.**
- 5.5 The bidder shall seal the quotation in an envelope addressed to the **DPO(IDP) Kangra at Dharamshala** and the outside of the envelope will also bear the following identification on the top of the envelop :-
- 5.6 **Quotation for _____ (No. & Name of the item of Goods/material)**
Do not open before _____ (time and date of quotation opening).
- 5.7 Quotations must reach in the office of the **DPO (IDP) Kangra at Dharamshala** not later than the time and date specified in this letter of invitation/quotation notice. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
- 5.8 Any quotation received after the deadline for submission of quotations will not be considered.
- 6 **Evaluation of Quotations**
- 6.1 *In case, the day of opening of quotation happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued. And in case, there is overlapping in timing for opening of quotation due to postponement of the date of opening of quotation to such working day, the 'time' for opening of this quotation shall be notified to the bidders through the 'notice' pasted on the notice board of this office, prior to such 'new time' fixed for opening of quotation on the 'next working day'.*
- 6.2 Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation/quotation notice.
- 6.3 Quotations with cutting/overwriting in quoted rates shall not be accepted. However, such cutting/overwriting, duly attested by the bidder(s) before submission / tendering of quotation into tender box, shall be considered by the purchaser.
- 6.4 *Submission of false information(s) and/or document(s) shall automatically lead to cancellation of contract without prejudice to criminal proceedings against the bidder/contractor.*
- 6.5 The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a)-are duly signed; (b)-conform to other terms and conditions of the Quotation.
- 6.6 The Quotations would be evaluated for **each item Separately** ✓
- 6.7 **Sales tax/GST in connection with procurement of Goods, if any applicable, shall not be taken into account in evaluation of bids.**
- 6.8 The Chairman/committee for tender will evaluate and compare the quotations determined to be substantially responsive keeping in view the criteria as specified in above clauses.
- 6.9 After the evaluation of bids/quotation is over, the successful bidder(s) shall be notified as qualified suppliers in the Rate Bank of DPO Kangra for the respective good/ item for a period up to one year. The enlistment of qualified suppliers in the Rate Bank shall not confer any right on him either to be necessarily issued supply order or award of work, however this rate bank is price list to be consulted before any procurement is made by PPC or Group/Individual beneficiaries.
7. Notwithstanding anything of the above, the tendering authority reserves the right to accept or reject any bids and to cancel the bidding process and reject all bids at any time without assigning any reasons.
8. **In case of any dispute, the Chief Project Director, IDP Solan HP will be the final authority to decide the matter and the decision will be binding on both the parties.**
9. All legal disputes if any, will be settled within the jurisdiction of Court(s) at **Kangra at Dharamshala**

It is certified that I/we agree to the terms and conditions of the quotation and I/we fully understand that any violation of the terms and conditions by me/us shall render me/us liable for suitable action, against me/us as deemed fit by the purchaser.

Name(s):-

Signature(s)

You are requested to provide your offer latest by **12:00 noon on 27th January, 2022.**

We look forward to receiving your quotations and thank you for your interest in this project and for further details.

Name: **District Project Officer,**
Integrated Development Project,
Kangra at Dharamshala.
 Email ID: **dpoidpshala@gmail.com**

Endst.No.DPO/D/Shala/Store/ 2991-95 Dated, Dharamshala the/ 19-1-2022

Copy to:-

1. Addl. Pr. CCF-cum-Chief Project Director(IDP),Solan,HP for favour of information and n/action please.
2. Chairman/Members Quotation Opening Committee for favour of information and n/a.
3. All APOs of this Division for favour of information and vide publicity..
4. Acctt. Branch for information.
5. Notice Board.

District Project Officer,
Integrated Development Project.
Kangra at Dharamshala.

FORMAT OF QUOTATION E-5

Item No.	Brief Description of Goods / Material and Specifications*	Unit	Quoted rate (Rs. per item excluding GST)	GST Applicable
1	Knapsack Spray Pumps (Manual) Tank capacity : 16 Ltr Material : Virgin Plastic Type of cylinder : HDPE	Each		
2	Knapsack Spray Pumps Power Operated) Material: Virgin Plastic Package Contents: Generic Knapsack Battery Operated Agricultural Sprayer Pump (16 L) Tank Capacity: 16L; Battery: 12V 12A Low Electric Power Consumption. Adjustable shoulder strap, nozzle and handle with back cushion.	Each		
3	Vegetable Crates Material Food Grade HDPE = 48 ltr Outer- 540 X 360 X 290 mm Inner- 510 X 326 X 285 mm	Each		
4	Kilta Baskets with Belt Material Plastic Capacity 25 Ltr. Height (mm)665Diameter – Top(mm)535Diameter – bottom(mm)300	Each		
5	Water Resistant Light weight Rain Jacket (Polyester)	Each		
6	Chaff Cutter for livestock rearers within GP (1-2 HP)	Each		

* The bidder shall have to fill up the name of the firm / manufacturer of the above listed goods/material.

I/We hereby certify:-

- 1 That I/We have deposited required earnest money of Rs. _____ as vide, Receipt No.* _____ dated _____ or TDR/FDR No.* _____ dated _____ for Rs. _____.
- 2 That I/we agree to supply the above goods/material/equipment(s) of desired specifications within the stipulated period as specified in the terms & conditions of the quotations.
- 3 I/We also confirm that the normal commercial warrantee/guarantee of _____ Months shall apply to the offered goods / Material.
- 4 That the rate(s) quoted by us shall remain valid up to 31.03.2023.
- 5 That I/we have taken necessary steps to ensure that person acting for us or on our behalf will not engage in bribery or other illegal acts/means.
- 6 That I / We agree to all the terms and conditions of notice for the procurement of the above material*/works*/service*.
7. That I/we agree to the terms and conditions of the quotation and I/we fully understand that any violation of the terms and conditions by me/us shall render me/us liable for suitable action, against me/us as deemed fit by the purchaser.
- 8 That I/We hereby authorize the authorities of the IDP, to make payment to me/us, in lieu of the procurement made by the Project, through e-banking in my/our bank account, with following details, as:

Date: _____

Signature(s)

authorized signatory of the firm / supplier/bidder

Details of the Bank Account:

- i) Name of the Account holder- _____ i) A/C No. _____
 ii) Name of the Bank _____ iv) Name of the Branch _____
 vi) IFSC code _____

*PAN: _____
 *Regd. No. of the firm _____

COMPLETE ADDRESS OF THE SHOP/OFFICE/RESIDENCE OF THE BIDDER(S)

<u>Correspondence Address:</u>	<u>Permanent Address:</u>
Name of the bidder :-	Name of the bidder :-
S/o Sh.....	S/o Sh.....
Village/Mohalla/Colony.....	Village/Mohalla/Colony.....
Post Office Tehsil	Post Office Tehsil
District..... State PIN.....	District..... State PIN.....
Email ID : Mobile :	Email ID : Mobile :
(ii) Land line with STD Code: Fax No.....	(ii) Land line with STD Code: Fax No.....

*Strike off whichever is not applicable.

1. Last date & time for submission of quotations.
2. Date and time for opening of quotation:

27.01.2022 up to 12:00 PM
 27.01.2022 up to 12:30 PM