



H.P. Forest Department
INTEGRATED DEVELOPMENT PROJECT (IDP)
For
Source Sustainability And Climate Resilient Rain-fed Agriculture
E-Mail: idpdpomandi@gmail.com, Tel./Fax: 01905-235055



REQUEST FOR QUOTATION (RFQ) FOR PROCUREMENT OF FENCE POST

Government of India has received a credit from the International Development Association (IDA) towards the cost of the Integrated Development Project for Source Sustainability and Climate Resilient Rainfed Agriculture and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

District Project Officer(Integrated Dev. Project) Mandi invites short terms e-tenders online bids on item rate, in electronic tendering system for the supply of FENCE POST from the eligible/registered Supplier/ Manufacturing Firms **holding valid PAN card, GST number**, as,

Sr. No.	Particular	Specification	Qty.	Place of Delivery	Delivery Period	EMD
1	G/Fence Post/2/ 2021-22	Supply of Eucalyptus (Safeda) fence posts Length: 180cm, Mid Dia: 8-10cm with fashioned top up to 15cm, coal tarring of lower end up to 45cm.(Debarked/without bark) seasoned appropriately	9500 Nos.	Mandi (HP)	10 days	10000/-

The standard quotation/bid form **BOQ (Schedule of Quantity)** alongwith instructions to bidders (Quotation Notice) can be obtained/ procured by the bidders from the office of the undersigned on any working day between 10.00 AM to 5.00 PM w.e.f . 30.6.2021 to 7.7.2021 against cash payment of Rs. 500/- (non-refundable) or tender fee can also be deposited via online mode in Bank A/C No. 792020110000336, IFSC: BKID0007920, Bank of India Branch at Mandi.

The quotation on standard BOQ proforma (Schedule of Quantity) duly filled in, accompanied with self-attested copies of documents pertaining to the qualification / eligibility criteria of the bidder, as per the condition laid below.

1. Qualification of the Bidder of this quotation notice, should reach in the office of the undersigned on or before **8.7.2021** up to **11:00 AM**, along with **required** earnest money / bid security by obtaining printed receipt or in the shape of draft/TDR/FDR pledged in favour of District Project Officer, Mandi, H.P. and making its entry on the envelope and in the relevant spaces provided for it in BOQ(reference of draft/TDR/FDR, pledged in favour of District Project Officer, Mandi, H.P.)

Quotations shall be opened on the same day at **11:30 AM**, in presence of the interested bidders or their representative who wish to be present.

For more details, please contact the office of the **District Project Officer, Mandi, H.P.** on any working day between 10.00AM to 5.00PM up to **7.7.2021** or visit **official Website of the Project: www.hpdp.org**

Instructions to bidders

2. The above quantity is tentative and can be increased or decreased as per actual requirement, which is based on the requirement received from the beneficiaries and availability of above items / goods from DGS&D and other, Govt. approved institutions/ Firms etc. The bidder shall have no right to object or challenge the decision of the purchaser w.r.t the variation between the quoted approx. Qty. and the actual requirement based on above factors.

3. Qualification of the bidder: The bidder shall provide qualification information at the time of submission of quotation form on standard BOQ (Schedule of quantity), which shall include:-

3.1 Self attested Photo copy of PAN card

3.2 Self attested copies of registration/ authorization certificates issued in favour of the firms/bidders notifying/declaring the firm bidder as its authorizing dealers/suppliers of the goods/material by the competent authority in respect of above items.

3.3 Self attested copy of the Bank Account details duly covered under RTGS/NEFT.

3.4 Self attested of GST number

4. Bid Price:

4.1 That, Prices shall be quoted in Indian Rupees only.

4.2 That, bidder shall bid /quote for each item of work as described in the schedule of quantities and correction(s) made in the quoted rates in BOQ, if any, shall be made by crossing out, duly attesting the cutting(s) and neatly re-write the same..

4.3 That, the rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

5. Validity of Quotation:

5.1 That, the quotation shall remain valid upto 60 days for consideration by the DPO, IDP, Mandi from the last date specified for submission of quotations /bids.

6. Submission of Quotations:

6.1 That, each bidder shall submit only one quotation on standard BOQ proforma.,

6.2 That, the bidder/contractor shall furnish complete address and all other information in the relevant space provided in BOQ and shall strike off whichever is not relevant.

6.3 That, the Quotations not received on given BOQ proforma, incomplete quotations, Conditional quotations, quotation received after the last date & time for submission of quotations and quotations received through Fax or E-mail shall not be entertained / considered.

6.4 That, those bidder(s) who submit their quotations by post or do not participate in the quotation opening process shall have to submit signed copy of quotation notice, appending his/her signature, in the given box in Quotation notice, in token of accepting / agreeing to the terms and conditions of the quotation notice and shall submit/attach the same with the BOQ standard quotation Proforma (Schedule of Quantity). Whereas, other bidders present in the quotation opening process shall sign the office copy of the quotation notice at the time of opening process.

6.5 That, the bidder shall seal the quotation in an envelope addressed to the DPO/IDP Mandi H.P. and the outside of the envelope will also bear the following identification on the top of the envelope:-

Quotation for _____ (Name of the Job/Contract/Work)
Do not open before _____ (time and date of quotation opening).

6.6 That in case, the last day of tendering of quotations happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.

6.7 That, in case there is overlapping in schedule for submission of quotations on such deemed date assumed for submission of quotations "on next working day" due to postponement of the date of submission of quotations invited vide another notice issued separately, the revised time schedule for submission of quotations shall be notified to the bidders through the 'notice' pasted on the notice board of this office.

7. Opening & Evaluation of Quotations:

7.1 That, in case, the day of opening of quotation happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.

7.2 That, quotations will be opened in the presence of bidders or their representatives who wish/choose to attend on the date, time and at the place specified in the letter of invitation.

7.3 That, information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

7.4 That, quotations with cutting/overwriting in quoted rates shall not be accepted. However, quotations with cutting/overwriting, duly attested by the bidder(s) before submission / tendering of quotation into tender box, shall be considered by the purchaser.

7.5 That submission of false information(s) and/or document(s) shall automatically lead to forfeiture of Bid security/earnest money/Performance Security to the Govt. and rejection of quotation or cancellation of contract at the cost of such bidder without prejudice to criminal proceedings against the bidder/contractor.

7.6 That, the DPO, IDP, Mandi / purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a)-are duly signed; (b)-conform to other terms and conditions of the Quotation.

7.7 That, the Quotations would be evaluated for **all the items together**.

7.8 That, the DPO, IDP, Mandi (Chairman/committee) will evaluate and compare the quotations determined to be substantially responsive

7.9 That, the quotation / bid security deposited by the unsuccessful bidders shall be returned / refunded to them after the evaluation of bids/quotation is over/complete.

8. Award of Contract & Execution of Work:

8.1 That, the evaluation of bids /quotations is over, the successful bidder(s) whose quotation(s) has (have) been determined to be substantially responsive and who has offered the lowest evaluated quoted price and meets the specified qualification criteria, shall be conveyed the acceptance of his/her bid by the DPO, IDP, Mandi .

8.2 That, in case of tie on quoted rates among Bidders, the work order shall be awarded to the bidder have sufficient/more experience of the similar nature of work.

8.3 That, the bidder whose bid is accepted will be notified the award of contract by the DPO, IDP, Mandi prior to expiry of the quotation validity period.

8.4 That, **The Firm shall have to supply the Fence Post as per supply order upto the store including unloading and stacking of material within the 10 days of supply letter**

8.5 **If any irregularities in connection with unloading & stacking of the fence post, the charges of unloading & stacking will be deducted from the bill of the bidder.**

8.6 That, the income tax/GST as applicable will be deducted from the total amount of the contract/works.

8.7 That, under normal circumstance, no extension in working period will be granted and the decision of the DPO, IDP, Mandi in this regard shall be final.

8.8 That, no advance payment will be made to the bidder/contractor and payment shall be made only for the work executed of different stages by the contractor, as per the detail bill prepared after measurement of the work done by the authorized official of the project on spot and on fulfillment of all other terms and conditions of the quotation notice/award of work and its execution/completion to the satisfaction of the project,

8.9 The contractor/bidder shall bear /pay all the applicable taxes and other charges as applicable from time to time.

9. **GST as applicable will be paid by the Project.**

10. **The award letter will be issued to the lowest firm/bidder after inspection of fence post by undersigned or authorized representative of this office.**

11. Miscellaneous:

11.1 Notwithstanding the above, the DPO, IDP, Mandi reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract without assigning any reasons.

11.2 In case of any dispute, the Chief Project Director, IDP, Solan HP will be the final authority to decide the matter and the decision will be binding on both the parties.

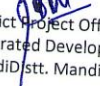
12. All legal disputes if any will be settled within the jurisdiction of Court(s) at Mandi, H.P.

It is certified that I/we agree to the terms and conditions of the quotation and I/we fully understand that any violation of the terms and conditions by me/us shall render me/us liable for suitable action, against me/us as deemed fit by the purchaser.

Name(s):-

Signature(s)

You are, therefore, requested to offer your most competitive bid(s) for the above work, latest by **(11:00 AM)** on **8.7.2021**.
We look forward to receiving your quotations and thank you for your interest in the project.


District Project Officer
Integrated Development Project,
Mandi Distt. Mandi (HP)