

HIMACHAL PRADESH NATURAL RESOURCE MANAGEMENT SOCIETY (HPNRMS)

Forest Road, Solan (HP) Pin Code 173212

(Registration No. 398/2006 dated 27/04/2006 registered under the Societies Act XXI of 1870)

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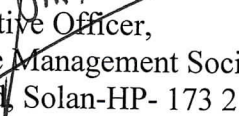
ADVERTISEMENT NO. : 03/2019-Contract

APPLICATION FOR POST OF SUBJECT MATTER SPECIALIST (SMS) (ENVIRONMENT)

World Bank assisted "Integrated Development Project (IDP) for Source Sustainability & Climate Resilient Rain-fed Agriculture" has placed a demand for SMS (Environment) to Himachal Pradesh Natural Resource Management Society (HPNRMS). HPNRMS invites application from the interested candidates which should reach through e-mail (hpnrms@gmail.com) on or before 5.00 pm on 02-06-2020. The post is to be filled purely on CONTRACTUAL BASIS initially for a period of one year. The contract may further be renewed on yearly basis if the performance of the appointee is satisfactory and depending upon the requirement in the Project but their services will be co-terminus with the Project period.

The application forms along-with details of terms of references (ToR) are available on the website **www.hpidp.org** under the tab "Recruitments". Interested candidates, fulfilling all the eligibility criteria, may download the proforma from the above given site and submit the application (pdf form only) on prescribed proforma/format with duly self attested copies of certificates/testimonials.

Keeping in view the present circumstances due to COVID-19 pandemic, the applications will be scrutinized in this office and eligible candidates will be called for interview at the office headquarters, Solan which will be intimated separately.


Executive Officer,
HP Natural Resource Management Society
Forest Road, Solan-HP- 173 212
Telephone : 01792-23004

The period of engagement shall be initially for one year. However, the Project reserves the right to terminate the contract after issuing one month's notice any time if the performance of the appointee is found not up to the mark. In case the Appointee wishes to discontinue his/her services, one month prior notice is mandatory to be given to HPNRMS. The performance shall be assessed by the concerned Project authority/ CPD of the Project.

The contract can be renewed after a period of one year solely depending upon the requirement by the Project and performance of the SMS. The renewal of the contract of a particular appointee shall also be recommended by the concerned Project authority / CPD of the Project.

Chief Executive Officer (CEO)/ Executive Officer (EO), HPNRMS, Solan reserves the right to accept or reject the application without assigning any reason.

Candidate having the requisite qualification and experience may submit their applications in the prescribed format/ proforma given on the above mentioned website.

Canvassing in any form will lead to disqualification and rejection of candidature.

The candidate selected for the above position will be under the control of HPNRMS for all intent and purposes. However this does not confer him/her the right to be absorbed in the HPNRMS, Government, Semi Govt. Institutions, PSU under the State/ Central Govt. or any other Government organizations.

Emoluments etc.:

Rs. 60,900/- per month. (Fixed)

*TA (Travelling Allowance)/ DA (Daily Allowance) would be payable as per entitlement for the said category.

Age:

The applicant should not be more than 55 years as on 01/01/2020.

Application Form:

The application form can be downloaded from the official website of HPNRMS. Only application form on prescribed format will be entertained.

Documents:

Scanned copy (Self Attested) of original certificates be send as pdf file on the e-mail address given above. The detail of certificate required are as under:-

1. Certificate of age proof.
2. Relevant diploma/degree of concerned trade.
3. Experience certificate(s).
4. One passport size recent photograph of the applicant (duly self attested) pasted on prescribed box in the Application form.
5. Bonafide Himachali certificate
6. Copy of Aadhar card.

GENERAL TERMS AND CONDITIONS

1. The candidates must read all instructions carefully.
2. The Appointee shall have to undertake extensive field touring and should therefore be physically fit.
3. The selected candidate shall compulsorily have to undergo a medical fitness examination which shall be arranged by the HPNRMS consequent to the selection for the given post.
4. The number of posts may increase or decrease depending upon the requirement.
5. Preference will be given to the Bonafide Himachali candidates as knowledge of customs, manners and dialects of Himachal Pradesh is must.
6. The appointment can be made for any place in Himachal Pradesh.
7. Incomplete forms are liable to be rejected.
8. The contract can be renewed after a period of one year solely depending upon the requirement by the Project and performance of the SMS. The renewal of the contract of a particular appointee shall only be recommended by the concerned Project authority/ CPD of the Project.
9. The candidates must ensure their eligibility in respect of category, experience, age and qualification(s) etc. as mentioned in the advertisement to avoid rejection at any later stage.
10. In case of any dispute related to the selection process the affected person herein First party can make a representation against HPNRMS herein second party before Additional Chief Secretary (Forests) to the Govt. of Himachal Pradesh-cum-Chairman, HPNRMS. The decision of the ACS (Forests) to the Govt. of HP shall be final and binding for both the parties.
11. The Candidates are advised to visit the HPNRMS website from time to time for updates in their own interest.
12. Onus of proving that a candidate has acquired requisite degree/ essential qualification by the stipulated date, shall be on the candidate and in the absence of proof to the contrary, the date as mentioned on the face of certificate/ degree or the date of issue of certificate/ degree shall be taken as date of acquiring essential educational qualification. No extra opportunity shall be provided to the candidates to produce appropriate certificates at the time of interview.
13. All service rules/ norms of HPNRMS would be applicable to the appointees.
14. If in case the contract is renewed for more than one year annual increment @ 3% would be granted.
15. The decision of the HPNRMS regarding eligibility, selection etc. shall be final and no correspondence/ personal enquiries will be entertained.
16. In all cases the services of appointees shall be co-terminus with the Project.
17. HPNRMS reserves the right that in case a suitable candidate is not available in the specific category as per table No. 1 as per the roster drawn by the society, the post shall be opened for the other category as per merit keeping in consideration the urgency of implementation of the Project in the limited time frame.


**Executive Officer,
HPNRMS, Solan.**

FORMAT/ PROFORMA FOR THE POST OF SUBJECT MATTER SPECIALIST (ENVIRONMENT)

1. Name of the Post.....

2. Name of the candidate (in capital letters)

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3. Father's Name.....

4. Category (General/SC/ST/OBC/ Ex-serviceman).....

5. Mobile No & E-mail ID.....

6. Date of Birth

7. Permanent Address.....

.....

8. Correspondence Address.....

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9. Qualifications.....

A.

S. No.	Examination Passed	Marks obtained/Total Marks	Percentage	Board/ University

B. Relevant Experience (separate sheet may be attached duly signed by the candidate):

Undertaking:

I hereby declare that I am filling this application proforma/format after thoroughly reading and understanding the general terms & conditions/ ToR etc. for the post of _____ as mentioned in the advertisement. The information provided in my above application is true to best of my knowledge. If in any case the information provided by me is found to be incorrect, at any stage my candidature is liable to be rejected.

Place:
Candidate

Full signature of the

Date:

For office use only

Received on:

Time:

Certified that the antecedents provided by Sh./Smt./Miss/ _____ are in order.

Terms of Reference (ToR) for Subject Matter Specialist (SMS) Environment

1. PROJECT BACKGROUND:

A Loan Agreement has been signed between the representative of the India (GoI Representative) and the State of HP (GoHP Representative) on the one side and the World Bank Team on the other side at IBRD Office in New Delhi on 11-03-2020 with total cost of US \$ 100 Million (Approximately 700 Crores). For the implementation of various activities under Integrated Development Project for Source Sustainability and Climate Resilient Rain-fed Agriculture (IDP) in the selected Gram Panchayats of the State, with proposed financing from the World Bank. As Part of the Project preparation activities, IDP has placed a demand for SMS (Environment) under these ToR.

2. BROAD OBJECTIVES OF IDP:

- Resource management by preserving and protecting the area biodiversity through better forestry process, soil and water conservation practices.
- Climate change adaptation & mitigation with an integrated approach for source sustainability.
- Institutional Development, capacity building and human resource development of communities and PRIs.
- Decentralized water infrastructure development in convergence with line departments.
- Innovation, diversification and transformation of rain fed agriculture production system.
- Enhance carbon stock.
- Emphasizing climate co-benefits in forestry and farm sector.
- Inclusive growth through democratic community institutions, off-farm livelihood diversification, skill up gradation and strengthening of micro financing systems.

3. COMPONENTS

A. Sustainable Land and Water Resource Management

- Gram Panchayats Resource Management Plans
- Forestry and Land Management
- Nursery Development
- Soil and Water Conservation
- Drainage Line Treatment
- Spring Development
- Management of exotic Species
- Primary Water Harvesting and Storage
- Fire Management and awareness

- Adoption of best practices in NRM

B. Improved Agriculture Productivity and Value Addition

- Primary Water distribution (pipes and pumps)
- Secondary water distribution and water use efficiency (Tanks, channels, sprinklers)
- Drainage Line Treatment (DLT).
- Demonstration and promotion of climate resilient agriculture
- Value Chain Scoping study
- Study Identification of cluster
- Sub Project investments for agriculture and allied activities (based on scoping study)
- Ropeways and foot bridges

C. Rain-fed Agriculture and Post-harvest supply chain development:

- Knowledge Management and Communications
- Printing and Publication
- Training and Capacity Building
- Project outreach and collaboration
- Consultancies

D. Project Management:

- Staffing.
- Infrastructure Development.

4. SCOPE OF POSITION:

During the preparatory phases of the project, exhaustive consultations are held with all the stakeholders. Environmental and Social risks involved during the implementation of the project activities are likely to be spelled out during the consultations. Environment and Social Management Frame Work (ESMF) shall be formulated elucidating the likely risks and commensuration mitigation measures to be under taken before and during the implementation of the project. The ESMF includes Environmental Management Framework. Environment and Social Specialists are specifically hired for this purpose and work in close coordination. Convergence and networking with respective line department, universities and resource organizations.

KEY TASKS

- SMS Environment shall support the implementation of the project's ESMF by providing technical and operational support for training and capacity building, monitoring and reporting on ESMF, as required.

- ii. Identify and assess the potential environmental impacts and risks of the interventions proposed under IDP and recommend mitigation measures.
- iii. Identify opportunities for enhancing environmental benefits.
- iv. Ensure compliance with national and state environmental regulations and the World Bank's Environmental and Social safeguards policies that apply to IDP.
- v. Ensure the environmental sustainability of investments under the Project.
- vi. To coordinate with the Project Authorities and Environment & Social Cell of Project Management Unit (PMU) to develop annual action plan and assist to implement and monitor Environment & Social Management Frame Work (ESMF) .
- vii. To develop relevant Information, Education & Communication (IE&C) material and conduct awareness on various provisions of ESMF in co-ordination with Project for all the stakeholders.
- viii. To Conduct Training Need Assessment (TNA) and formulate training plan & training Modules w.r.t. ESMF, for the capacity building of the manpower directly involved in the implementation of project activities in the field, on all aspects of environment related risks and their mitigation measures.
- ix. Organize awareness programs, exposure visits w.r.t. ESMF and progress report.
- x. To assess the dimensions of sub-project interventions and describe relevant physical, biological and socio-economic conditions including any change anticipated before the project commences.
- xi. To develop relevant environment base line data from desk review and from the field with the assistance of Project staff.
- xii. To undertake environmental screening of Project interventions to ascertain impacts, levels of intervention required and develop reports on environment risks associated with the implementation of these activities suggesting mitigation plan.
- xiii. Coordinate with external agency hired by the Project to conduct Environment & Social Assessment (ESA) and preparing ESMF.
- xiv. Review ESA and ESMF for the sub-projects/activities and make recommendations on the adequacy of assessment and providing guidance to address the outstanding issue satisfactorily.
- xv. Assist in formulation and implementation of ESMF, mitigation plan for project activities being implemented at sub project level and incorporate the same in the implementation plan with adequate provisions of fund.
- xvi. Monitoring of ESMF parameters and inclusion of required mitigation measures with adequate provisions of budget for implementation of ESMF and/ or mitigation plan etc.

- xvii. Ensure that project activities being implemented are in accordance with the existing Central, State and World Bank's environment and social policies.
- xviii. Ensure that the infrastructure to be developed by the project implementation entities should strictly comply with the prevailing regulations and safeguards policies of the World Bank.
- xix. Ensure that environmental guidelines with required mitigation plan are followed in case of low to moderate environmental risk activities and in case of moderate to high environmental risk EIA is done and actions taken accordingly.
- xx. To ensure that the forest areas and other natural habitats are not encroached or disturbed due to the implementation of the project activities.
- xxi. Devise reporting formats to be used by the field functionaries of Project.
- xxii. Preparation of monthly progress report (MPR) and half yearly progress report on implementation of environment management frame work.
- xxiii. Any other duty assigned by the Chief Project Director and Executive Director.

5. ESSENTIAL QUALIFICATIONS:

Essential: Regular full time B.Sc. Forestry / B.Sc. Bio Sciences/ B.Tech or B.E. (Environment) from a recognized University and M.Sc. (Environmental Sciences/Forestry)/M.Tech (Environment) from a recognized University.

Working Experience: Minimum 1 years experience in conducting Externally Aided Projects (EAPs)/United Nations Development Programme (UNDP activities. Preference will be given to the persons who have familiarity with knowledge of environmental policies Acts and Rules.

Desirable qualifications:

- Persons with minimum experience of one year of working in (EAPs)/(UNDP) will be given preference.
- The candidate should have good social, analytical and planning skills; and he must show initiative, synthesis, organization and personal dynamism, be self-motivated and ability to work independently as well as in teams.
- Should have Knowledge of local customs and dialects of the State of H.P.

6. COMPUTER SKILLS:

SMS Environment must have experience of using Internet based applications, using and working with basic computer applications with advanced word processing/spreadsheet including MS Power Point and other related applications.