HP Forest Department

Integrated Development Project (IDP) for Source Sustainability and Climate Resilient Rain-fed-Agriculture, Una, District Una, HP.

REQUEST FOR QUOTATIONS (RFQ)

No. 2284 Dated: 25.11.20

Government of India has received a credit from the International Bank for Reconstruction & Development (IBRD) and International Development Association (IDA) towards the cost of the IDP and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this request for quotations (RFQ) are issued.

District Project Officer, Integrated Development Project, Una, HP invites item rate quotations (visit www.hpidp.org in tenders link) from the registered contractors with IDP holding valid PAN, card, GST No. on standard W-5 bid Proforma (Schedule of quantity), for execution of following works as tabulated below, as:-

Job No.	**Name of Work**	**Date & Time of submission of quotation**	**Estimated cost (INR) as per HPSR**	**Bid Security (INR)**	**Comp letion period**
W/Spring Dev/D/205/ 2020-21	Renovation of Bouri at village Bumlu, GP Bankhandi, under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	83000	1700	45
W/Spring Dev/D/206/ 2020-21	Renovation of Bouri at Mankotar, Village Bhatti, GP Bankhandi, under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	150500	3000	45
W/Spring Dev/D/207/ 2020-21	Renovation of Bouri at Jhakler GP Jhakler, under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	70100	1400	45
W/Spring Dev/D/208/ 2020-21	Renovation of Bouri near Arjun Singh House, GP Kallar, under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	92400	1900	45
W/Spring Dev/D/209/ 2020-21	Renovation of Bouri at Patt Near Shiv Mandir, GP Mehva, under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	100600	2000	45
W/Spring Dev/D/210/ 2020-21	Renovation of Bouri Ward No 4 in Bangoli, GP Bangoli, under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	79800	1600	45
W/Spring Dev/D/211/ 2020-21	Renovation of Bouri at Tharu, GP Bhatoli Fakorian, under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	297300	6000	45
W/Spring Dev/D/212/ 2020-21	Renovation of Bouri at Ward No 5 (Near Village Chamar Lahri), GP Sher	09.12.2020 up to 11:00 AM	80500	1600	45

	Lohara , under Assistant Project Officer, Dehra				
W/Spring Dev/D/213/ 2020-21	Renovation of Bouri at Padyal ward No 5, GP Gurnwad , under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	148600	3000	45
W/Spring Dev/D/214/ 2020-21	Renovation of Bouri at Panch Bayan Ward No 5, GP Ghed , under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	82400	1700	45
W/Spring Dev/D/215/ 2020-21	Renovation of Bouri at Barota Ward No 7, GP Ghed , under Assistant Project Officer, Dehra	09.12.2020 up to 11:00 AM	81200	1600	45

The intending bidders are requested to obtain the standard W-5 bid proforma from the o/o District Project Officer, IDP, Una, HP at cost of Rs 100/- (nonrefundable) cash payment for each job mentioned above up to 08.12.20 at 4:00 PM.

The interested bidder can apply for multiple jobs but separately for each job.

The quotation on standard W-5 bid proforma (Schedule of quantity) duly filled in, accompanied with self-attested copies of documents pertaining to the qualification / eligibility criteria of the bidder, as per the conditions laid below:

1. "qualification of the Bidder i.e. copies of registration proof, GST number, PAN, etc. for this quotation notice, should reach in the office of the undersigned on or before 09.12.2020 up to 11:00 AM, along with required bid security by obtaining printed receipt or in the shape of demand draft/TDR/FDR pledged in favour of District Project Officer, IDP, Una, H.P. and making its entry on the envelope and in the relevant spaces provided for it in W-5 (reference of draft/TDR/FDR) pledged in favour of District Project Officer, IDP, Una, HP. The rates on W-5 proforma shall be filled item wise.
2. Quotations shall be opened on the same day at 11:30 AM, in presence of the interested bidders or their representative who wish to be present. For more details, please contact the office of the Assistant Project Officer, Dehra or District Project Officer, IDP, Una, HP on any working day between 10.00 AM to 5.00 PM up to 08.12.2020.

Instructions to bidders

1. The work pertains to the Renovation of Bouri/spring development works under Assistant Project Officer, IDP, Dehra unit, therefore; the bidder shall visit the site of work before filling his/her Quotations.

2. Scope of Work: The scope of work is as per the schedule of quantities attached / supplied with the prescribed W-5 proforma, containing schedule of quantities. The details of works is tentative, which may vary depending upon the geographical conditions/terrain of the area; and thus bidder(s) is (are) advised to visit the site of works, prior to proposing/ bidding for said work at his own expense, for obtaining all relevant information that may be necessary for preparing of the quotation.

3. Qualification of the bidder: The bidder shall provide qualification information at the time of submission of quotation form on standard W-5 (Schedule of quantity), which shall include:-

3.1 Self attested Photo copy of his/her PAN card and GST Number

3.2 Self attested copy of the Bank Account details duly covered under RTGS/NEFT.

4. Bid Price:

4.1 That, it is be assumed that the bidder(s)/contractor(s)/proposor(s) has (have) visited the site of work prior to bidding for the above work and has obtained all the relevant factors in to account/consideration that may be necessary for preparing the item rate quotation and therefore, he shall have no right to object the details of works, at a later stage.

4.2That, Prices shall be quoted in Indian Rupees only.

4.3That, bidder shall bid /quote for each item of work as described in the schedule of quantities and correction(s) made in the quoted rates in W-5, if any, shall be made by crossing out, duly attesting the cutting(s) and neatly re-write the same..

4.4That, the rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. The bidder shall include all the expenses in the bid price.

5. Validity of Quotation:

5.1 That, the quotation shall remain valid for 90 days for consideration by the Employer from the last date specified for submission of quotations /bids.

6. Submission of Quotations:

6.1 That, each bidder shall submit only one quotation on standard W-5 proforma, for each Work/Job.

6.2 That, the bidder/contractor shall furnish complete address and all other information in the relevant space provided in W-5 and shall strike off whichever is not relevant.

6.3 That, the Quotations not received on given W-5 proforma, incomplete quotations, Conditional quotations, quotation received after the last date & time for submission of quotations and quotations received through Fax or E-mail shall not be entertained / considered.

6.4That, those bidder(s) who submit their quotations by post or do not participate in the quotation opening process shall have to submit signed copy of quotation notice, appending his/her signature, in the given box in Quotation notice, in token of accepting / agreeing to the terms and conditions of the quotation notice and shall submit/attach the same with the W-5 standard quotation proforma (Schedule of Quantity). Whereas, other bidders present in the quotation opening process shall sign the office copy of the quotation notice at the time of opening process.

6.5 That, the bidder shall seal the quotation in an envelope addressed to the DPO, IDP, Una, H.P. and the outside of the envelope will also bear the following identification on the top of the envelope:-

Quotation for ……(job No)……under APO, IDP, Dehra during F.Y. 2020-2021 (Name of the Job/Contract/Work)

Do not open before 09.12.2020 at 11:30 AM (date & time of quotation opening).

6.6 That in case, the last day of tendering of quotations happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.

6.7 That, in case there is overlapping in schedule for submission of quotations on such deemed date assumed for submission of quotations "on next working day" due to postponement of the date of submission of quotations invited vide another notice issued separately, the revised time schedule for submission of quotations shall be notified to the bidders through the 'notice' pasted on the notice board of this office.

7. Opening & Evaluation of Quotations:

7.1That, In case, the day of opening of quotation happens to be a holiday, the whole process will commence on the next working day with same time & schedule for which no separate notice or order shall be issued.

7.2That, quotations will be opened in the presence of bidders or their representatives who wish/choose to attend on the date, time and at the place specified in the letter of invitation.

7.3 That, information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

7.4That, the quotations with cutting/overwriting in quoted rates shall not be accepted. However, rectified quotations with cutting/overwriting, duly attested by the bidder(s) before submission / tendering of quotation into tender box, shall be considered by the purchaser.

7.5That submission of false information(s) and/or document(s) shall automatically lead to forfeiture of Bid security/earnest money to the Govt. and rejection of quotation or cancellation of contract at the cost of such bidder without prejudice to criminal proceedings against the bidder/contractor.

7.6That, the Employer / purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a)-are duly signed; (b)-conform to other terms and conditions of the Quotation as mentioned.

7.7That, the minimum three Quotations would be evaluated for all the items together for each job.

7.8That, the Employer (Chairman/committee) will evaluate and compare the quotations determined to be substantially responsive keeping in view the criteria as specified in clause 4 & 5 above.

7.9 That, the quotation / bid security deposited by the unsuccessful bidders shall be returned / refunded to them after the evaluation of bids/quotation is over/complete.

8. Award of Contract & Execution of Work:

8.1That, the evaluation of bids /quotations is over, the successful bidder(s) whose quotation(s) has (have) been determined to be substantially responsive and who has offered the lowest evaluated quoted price and meets the specified qualification criteria, shall be conveyed the acceptance of his/her bid by the Employer.

8.2 That, in case of tie on quoted rates among Bidders, the work order shall be awarded to the bidder have sufficient/more experience of the similar nature of work.

8.3That, the bidder whose bid is accepted will be notified the award of contract by the Employer prior to expiry of the quotation validity period.

8.4That, the contractor shall have to start the awarded work within 7 days of agreement of work to him/her and shall have to complete the same within the stipulated period, and in case, the work is not started within stipulated period, the award of work is liable to be cancelled and security may be forfeited.

8.5 That, the successful bidder(s) shall be notified of award of work shall have to deposit required balance performance Security @ 5%in the shape of draft/TDR/FDR pledged in favour of District Project Officer, Una within 10 days of the intimation regarding award of work to him/them.

8.6That, the bid security of the successful bidder with Employer, will be adjusted towards performance security.

8.7 That, the successful bidder/contractor shall have to sign an agreement deed with 05 days of the award of work and shall have to start the work within 7 days of date of signing of agreement deed with the District Project Officer, Una, H.P. The contractor/ bidder shall have to complete the work within the specified/allowed period in writing & within agreed costs, and nothing extra shall be payable on account of escalation of cost in material, labour etc. in due course of time, which may be due to unforeseen reasons.

8.8That, the Contractor / bidder shall have to execute and complete the work under the supervision and technical guidance of project staff of the DPO Una, H.P.

8.9That, for ensuring quality and specifications, besides carrying out the regular inspections by the project officer/officials, it shall be the responsibility of the contractor to document the

execution of works in the desired manner as provided in the schedule of quantity and also get the work inspected from competent authority of the project, by giving intimation in the writing to the concerned APO at least 3 days in advance, for carrying out the mandatory inspections.

8.10That, in case mandatory inspection as laid down vide condition 8.9 above, has not been got conducted/done by the contractor from the APO's concerned or other authorized officials of the project, the contractor shall not be eligible to seek the payment of the work done.

8.11 All taxes and deductions as per the prevailing law shall be deducted from the payments to be made.

8.12That, under normal circumstance, no extension in working period will be granted and the decision of the Employer in this regard shall be final.

8.13 Since, the work is of seasonal/time bound nature and If the contractor/bidder fails to complete the work within stipulated time and delays the execution / construction of work beyond stipulated period, a penalty / liquidated damages @0.05% per day, of the total bid/quoted amount, will be imposed for such delay and will be deducted from the payment of the contractor. However, in case delay in completion of allotted work exceeds 30 days, Employer shall be authorized to penalize the contractor upto 10% of the total cost of the allotted work.

8.14That, the employer shall be authorized to cancel the award of work and forfeit the performance security to the Govt. under following circumstances:-

(i) That, the contractor fails to start the work within stipulated period.

(ii) That, undue delay is being caused in execution of the awarded work due to slow pace of work.

(iii)That, the contractor abandons the work at any stage of construction/work.

8.15That, If the contractor delays the start of work beyond the stipulated period or abandons the work in between or project is convinced that due to undue slow pace of work, contractor will not be able to complete the work within a stipulated period, the project staff will take over the execution of this work and complete the remaining work at the risk and cost of the contractor.

8.16That, no advance payment will be made to the bidder/contractor and payment shall be made only for the work executed of different stages by the contractor, as per the detail bill prepared after measurement of the work done by the authorized official of the project on spot and on fulfillment of all other terms and conditions of the quotation notice/award of work and its execution/completion to the satisfaction of the project,

8.17 The contractor/bidder shall bear /pay all the applicable taxes and other charges as applicable from time to time.

9. Performance Security:

9.1 Within 10 days of receiving letter of acceptance, the successful bidder shall deposit the performance security (either a bank guarantee or a bank draft/FDR/TDR in favour of the Employer of the amount equivalent of 5 % of the contract price. The Performance Security shall be valid till the successful completion of awarded work / the period of maintenance, as the case may be.

10. Miscellaneous:

10.1The contractor / bidder shall pay the minimum wages to the labourers and shall be bound to abide by/comply all other provisions of the labour laws and other laws of land, applicable in this regard and as notified by the GoI/GHP from time to time. The successful bidder is advised to engage local labour during the execution of the work, as the case may be.

10.2 Notwithstanding anything of the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract without assigning any reasons.

10.3In case of any dispute, the Chief Project Director, IDP, Solan, HP will be the final authority to decide the matter and the decision will be binding on both the parties.

10.4 All legal disputes if any will be settled within the jurisdiction of Court(s) at Una, H.P.

10.5 The tendering authority reserve the right to cancel the bidding process at any stage without citing any reason thereof.

You are, therefore, requested to offer your most competitive bid(s) for the above work, latest by 11:00 AM on 09.12.2020.

We look forward to receiving your quotations and thank you for your interest in the project.

District Project Officer,
Integrated Development Project,
Santoshgarh Road, Una, HP
dpoidpuna@gmail.com

Endst No 2285 Dated 25.11.20

- Copy to APO Dehra for vide publicity and necessary action please.

District Project Officer,
Integrated Development Project,
Santoshgarh Road, Una, HP